

## **YINGHUA ACADEMY BOARD OF DIRECTORS**

### **Regular Meeting Minutes**

Monday, October 20th, 2025, 6:00 p.m.

Yinghua Academy Media Center: 1616 Buchanan St NE, Minneapolis, MN 55413

**Board Members in Attendance:** Colleen Ebinger (Chair), Yinglu Zeglin (Secretary), Chris Klisch (Treasurer), Paul Landahl, Ying Zhang, Bryan Huang, Bradly Byykkonen, Jessica Griffin, Brian Strahan, Pamella Stommes, Cindy Moeller (left at 8:00pm)

**Board Members Not in Attendance:** Catherine Wang Yang, Trupti Storlie

**Executive Director in Attendance:** Dr. Luyi Lien

**YACA in Attendance:** Mike Wilson

**Public in Attendance:** Marcus Jardine (left at 7:32 pm), Lori Magstadt (left at 7:51 pm), Fang Wu (left at 7:31 pm), and Shu-Mei Lai (left at 7:51 pm)

I. Call to order (6:02 pm)

Ms. Ebinger called the meeting to order at 6:02 pm.

II. Approvals (6:02- 6:22 pm)

a. 10/20/2025 Agenda

Ms. Ebinger presented the draft agenda with a few edits for the October board meeting.

**The MOTION by Mr. Huang to approve the adjusted agenda was seconded and passed.**

b. 9/15/2025 Meeting Minutes

Ms. Ebinger presented the minutes of the September Board meeting.

**The MOTION by Ms. Zhang to approve the September meeting minutes was seconded and passed.**

C. Approval to waive nepotism policy for specific hires related to current employees or board members for a new hire

Dr. Lien presented the new nepotism hires to the board. The board discussed the candidates' qualifications and salaries.

**The MOTION by Mr. Landahl to waive nepotism was seconded and passed.**

#### D. New Hires & Separations

Dr. Lien presented the list of new hires and separations.

**The MOTION by Mr. Landahl to approve the list of this month's new hires and separations was seconded and passed.**

#### E. Adoption of Language Access Plan

Dr. Lien reviewed the Language Access Plan to ensure effective communication with multilingual students and families. We will post the plan on our website for public access.

**The MOTION by Mr. Landahl to adopt the Language Access Plan was seconded and passed.**

#### F. Leave of Absence Request

Dr. Lien reported that a kindergarten student and a fourth-grade student will each be absent for approximately two weeks due to overseas family visits.

**The MOTION by Mr. Strahan to approve their leave of absence was seconded and passed.**

#### III. Annual Academic Report from Academic Directors (6:23-7:02 pm & 7:32-7:51 pm)

Ms. Magstadt, Wu Zhuren, and Lai Zhuren presented the annual academic report to the board.

#### IV. State Data Practices Law Training (7:02-7:32 pm)

The board received the annual law training for the State Data Practices from our school lawyer, Marcus Jardine.

#### V. Governance Committee (7:51-7:52 pm)

Mr. Landahl brought Policy 306 (Administrator and Staff Code of Ethics) up for the first reading.

#### VI. Finance Committee Update (7:52-7:56 pm)

Mr. Klisch shared an overview of the September financials. We are on budget and on track with revenue. Considering the state budget cut in 2028, the Finance committee discussed whether higher enrollment could be needed to make up for impending cuts.

VII. 2026-2027 Enrollment Targets & Budget Revision (7:56-8:21 pm)

Ms. Ebinger presented background information on Yinghua's enrollment numbers. The board discussed the various factors affecting the school budget under different potential enrollment scenarios.

VIII. Highlights of Executive Director's Report Q& A (8:21-8:26 pm)

Dr. Lien emphasized some highlights:

- The Taipei Economic and Cultural Office in Chicago will come to visit Yinghua on October 24th.
- Recognition Bonus

IX. Public Comment

No comment.

X. ADJOURN (8:26 - 8:26pm)

Ms. Ebinger concluded the meeting.

**The MOTION by Ms. Ebinger to adjourn the meeting was seconded and passed.**

Minutes drafted by Yinglu Zeglin

Approved by vote of the Board on November 17th, 2025.