

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, June 9th, 2025, 6:00 p.m.

Yinghua Academy Media Center: 1616 Buchanan St NE, Minneapolis, MN 55413

Board Members in Attendance: Colleen Ebinger (Chair), Yinglu Zeglin (Secretary), Chris Klisch (Treasurer), Cindy Moeller (left at 8:30 pm), Paul Haller, Nathan Bode, Paul Landahl, Ying Zhang, Charles Robinson

Board Members Not in Attendance: Barbara Knott, Bryan Huang, Pamella Stommes

Executive Director in Attendance: Dr. Luyi Lien (left at 7:03 pm)

YACA in Attendance: Mike Wilson (left at 7:03 pm)

Public in Attendance:

I. CALL TO ORDER (6:05 pm)

Ms. Ebinger called the meeting to order at 6:05 pm

II. APPROVALS (6:05 - 6:26 pm)

a. 6/9/2025 Agenda

Ms. Ebinger presented the draft agenda for the June board meeting.

The MOTION by Ms. Zeglin to approve the agenda was seconded and passed.

b. 5/19/2025 Meeting Minutes

Ms. Ebinger presented the minutes of the May Board meeting.

The MOTION by Ms. Moeller to approve the May meeting minutes was seconded and passed, with the required close meeting wording added.

c. Dr. Lien as Identified Official with Authority (IOwA) for MDE access

The MDE requires a school staff member to serve as the Identified Official with Authority, who can authorize access to the MDE's secure website systems on behalf of their organization. Ms. Ebinger suggested appointing Dr. Lien as the IOwA.

The MOTION by Ms. Ebinger to approve Dr. Lien as the Identified Official with Authority (IOwA) was seconded and passed.

d. Two contract approvals

Dr. Lien presented the current school nutrition program to the board and requested the renewal of the school nutrition contract with CKC Good Food.

The MOTION by Mr. Haller to renew the CKC Good Food contract was seconded and passed.

Dr. Lien presented the current school Content and Controller, CliftonLarsonAllen LLP (CLA) to the board. Dr. Lien requested the renewal of the contract with CLA as our Content and Controller.

The MOTION by Mr. Bode to renew the CLA contract was seconded and passed.

**III. YINGHUA BUILDING CORPORATION & FRIENDS OF YINGHUA ACADEMY UPDATES
(6:26-6:31 pm)**

Ms. Moeller shared that the best practice is to have a one-year fiscal term for YBC board members. Every year in May, the YA board president is responsible for checking in with the YBC board members regarding board seats for the following year. The Board will collaborate on creating a timeline of monthly responsibilities for the YA board to ensure everything stays on track. Ms. Moeller also shared that Dr. Lien and Korey are meeting regularly to plan the 20th Anniversary Celebration.

IV. GOVERNANCE COMMITTEE UPDATE (6:31-6:36 pm)

- a. Mr. Haller brought Policy 506 (Student Discipline) and Policy 426 (Anti-Nepotism) up for the second reading.

The MOTION BY Ms.Ebinger to approve Policy 506 (Student Discipline) and Policy 426 (Anti-Nepotism) was seconded and approved.

- b. Update on election results

Mr. Haller shared the voting results for the Board Member Election. Congratulations to the newly elected members! All new board members will begin their service after completing the state-required Charter School Board Member training.

V. FINANCE COMMITTEE UPDATE (6:36 - 6:45 pm)

Mr. Klisch shared an overview of the May financials. We are on budget and on track with revenue. As of the end of May, 83% of the fiscal year was complete. Revenues for the year were at 93% of the budget, and expenditures were at 91% of the budget. The current ending fund balance is 27%.

VI. JUNE GOOGLE DRIVE CLEAN-UP (6:45 -6:48 pm)

Ms. Ebinger asked the committee chairs to clean up and update their Google Drive folders by July. Moving forward, the board will use Google Drive for document management.

VII. EXECUTIVE DIRECTOR'S REPORT (6:48-7:00 pm)

Dr. Lien presented:

- The current enrollment for the next school year is 847
- The attendance rate is 96.28%
- Academics and Assessment
- Facilities and Operations
- Professional Development and Staffing
- School Community and Student Life
- Grants and Fundraising

VIII. THANK YOU TO THE EXISTING BOARD MEMBERS(7:00-7:05 pm)

The board expressed appreciation to the departing YA Board Members: Barbara, Charlie, Nathan, and Paul!

IX. PUBLIC COMMENT
N/A

X. Closed Meeting (7:05-9:03 pm)

ED PERFORMANCE FEEDBACK

Ms. Ebinger read the following text to close the meeting: "The next item on the agenda is a closed session to conduct the performance evaluation of Dr. Lien. Minnesota Statutes Section 124E, subdivision 3(a), allows a school board to close a meeting to conduct the

performance evaluation of an employee. During the closed meeting, the Board will evaluate the performance of the Executive Director. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed for the purpose of evaluating the performance of the Executive Director.”

The MOTION by Mr. Robinson to close the meeting for the ED Performance Evaluation was seconded and passed.

The MOTION by Mr. Robinson to open the meeting was seconded and passed.

XI. ADJOURN (9:03-9:03 pm)

Ms.Ebinger concluded the meeting.

The MOTION by Mr. Robinson to close the meeting was seconded and passed.

Minutes drafted by Yinglu Zeglin

Approved by vote of the Board on August 18th, 2025.