

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, August 19, 2024, 6:00 p.m.

Yinghua Academy Media Center: 1616 Buchanan St NE, Minneapolis, MN 55413

Board Members in Attendance: Cindy Moeller (Chair), Charles Robinson (Treasurer), Nathan Bode (Secretary), Colleen Ebinger, Paul Haller, Barbara Knott, Andrew Lawton, Pamela Stommes, and Yinglu Zeglin

Board Members Not in Attendance: None

Executive Director Not in Attendance: Dr. Luyi Lien

YACA in Attendance: None

Public in Attendance: Paul Landahl

I. CALL TO ORDER

Ms. Moeller called the meeting to order at 6:02 p.m.

II. APPROVALS (11 minutes)

a. 08/19/2024 Agenda

Ms. Moeller presented the draft agenda with additional approval item for the E-learning plan.

The MOTION by Dr. Haller to approve the agenda as amended was seconded and passed.

b. 07/31/2024 Regular Meeting Minutes

Ms. Moeller presented the minutes for the July Board meeting. Minor edit was recommended by Ms. Ebinger.

The MOTION by Ms. Zhang to approve the July meeting minutes as amended was seconded and passed.

c. 2024-2025 Contract with Health Partners

Dr. Lien presented the Health Partners health insurance contract compared to other providers.

The MOTION by Ms. Stommes to approve the new contract with Health Partners health insurance was seconded and passed. Dr. Haller, who is employed by Health Partners, abstained.

d. Yinghua Academy's E-Learning Days 2024-2025

Dr. Lien presented the 2024-2025 Yinghua Academy's E-Learning Days plan.

The MOTION by Mr. Bode to approve the 2024-2025 Yinghua Academy's E-Learning Days plan was seconded and passed.

III. FINANCE COMMITTEE UPDATE (3 minutes)

Mr. Robinson summarized the current financials, which are 8% complete for the 2024-25 fiscal year. Expenditures are at 5% and revenues are at 5% of the revised annual budget. There is currently a total net gain of \$254,184 across all funds.

Interest Income on interest bearing certificates of deposit was just under seven thousand in July.

IV. GOVERNANCE COMMITTEE UPDATE (18 minutes)

Dr. Haller recommended retiring the following policies and policy form related to the COVID pandemic.

- YA-009 COVID Related Quarantines
- YA-013 COVID Related Face Coverings
- YA-013 COVID Related Face Coverings - Form

The MOTION by Ms. Ebinger to retire the COVID related policies was seconded and passed.

There is currently a conflict with the planned date of the 2025 Yinghua Academy's Annual Meeting next April. A recommendation was made to move the 2025 Annual meeting to May. This would allow the voting period for open Board positions to overlap with Academic Performances. The goal is to increase awareness and increase voter participation.

The MOTION by Ms. Ebinger to move the 2025 Yinghua Academy Annual Board meeting to May 15, 2025, was seconded and passed.

V. BOARD TRAINING (12 minutes)

Ms. Moeller updated the Board with the new Minnesota statute requirements for new charter school Board members. Prior to beginning their term, a new board member

must complete training on a charter school board's role and responsibilities, open meeting law, and data practices law.

VI. DEVELOPMENT COMMITTEE (24 minutes)

Ms. Moeller explained the background on both Yinghua Academy Community Association (YACA) and Friends of Yinghua Academy (FOYA) organizations. She highlighted the objectives of each organization and explained differences between the two organizations. She covered the calendar of fundraising for both YACA and FOYA activities during the 24-25 school year. She is proposing changing the name and purpose of the Board's Development committee to the Fundraising Coordinating Committee, which will be focused on coordinating Yinghua's fundraising efforts. The new committee will continue to include Yinghua Academy Board members and Board members from YACA. Ms. Moeller will also be creating a Yinghua/FOYA Development Committee.

VII. EXECUTIVE DIRECTOR'S REPORT (53 minutes)

Dr. Lien presented to the Board, recapping the 2023-2024 School Year and plans for the 2024-2025 school year. She reminded the Board that both student and staff wellbeing are critical for the school's success. The focus of the school needs to be on teaching and learning. The presentation covered various topics including organizational changes, student intervention program, and teacher staffing.

Dr. Lien provided more details on organizational changes. Her plan is to have five main areas reporting to her that include Business & HR, Advancement, Academics, Facilities and Student affairs.

She went on to highlight a few changes for the upcoming school year to improve student experience. The school day has been adjusted to add more focused times in the day to support students falling behind. In addition, there will be a morning assembly schedule with the Executive Director.

VIII. PUBLIC COMMENT (0 minutes)

None

IX. ADJOURN (1 minute)

Ms. Moeller concluded the meeting.

The MOTION by Ms. Zeglin to adjourn at 8:04 p.m. was seconded and passed.

Minutes drafted by Nathan Bode

Approved by vote of Board on: 09/16/2024