

YINGHUA ACADEMY

School Board Committees – Approved by the Board on 2/20/24

COMMITTEE	GOVERNANCE	DEVELOPMENT	FINANCE/FACILITIES	PERSONNEL
<u>Mission</u>	<ul style="list-style-type: none"> ▪ Assume primary responsibility for matters pertaining to board recruitment, nominations, orientation, training, and evaluation in accordance with the bylaws of Yinghua Academy as well as established policies and practices approved by the Board. ▪ Assist the Board with policy development and oversight. 	<ul style="list-style-type: none"> ▪ Raise significant funds for Yinghua through designing and managing Yinghua’s two annual giving campaigns (Fall Fundraiser and Red Envelope) in partnership with the Executive Director and YACA. ▪ Collaborate with the Executive Director and the Friends of Yinghua Academy (FOYA) on developing and implementing longer-term fundraising strategies. 	<ul style="list-style-type: none"> ▪ Assist the Yinghua School Board and Executive Director to ensure effective allocation of financial resources and timely and accurate reporting to meet long-term financial goals (inclusive of facility planning and maintenance). 	<ul style="list-style-type: none"> ▪ Assist the Yinghua School Board and the ED in ensuring that Yinghua’s human resource policies and practices (including, but not limited, compensation, benefits package, and school culture) support Yinghua’s ability to recruit, hire, and retain high quality teachers and staff.
<u>Membership Criteria</u>	<ul style="list-style-type: none"> ▪ Non-profit board experience. ▪ Interest in or familiarity with education and charter school policies. ▪ Legislative advocacy experience. ▪ Recruiting experience. 	<ul style="list-style-type: none"> ▪ Experience in and/or passion for fundraising. 	<ul style="list-style-type: none"> ▪ Financial management. ▪ Risk management. ▪ Financial auditing. ▪ Understanding of school funding resources. ▪ Contract or vendor negotiation. 	<ul style="list-style-type: none"> ▪ School Board members only
<u>Chair</u>	<ul style="list-style-type: none"> ▪ Paul Haller (B-Community) 	<ul style="list-style-type: none"> ▪ Co-Chairs: Pamella Stommes (B-Teacher) and Cindy Moeller (B-Community) 	<ul style="list-style-type: none"> ▪ Charles Robinson (B-Parent) 	<ul style="list-style-type: none"> ▪ Cindy Moeller (B-Community)
<u>Members</u>	<ul style="list-style-type: none"> ▪ Barbara Knott (B-Parent) ▪ Gordon Hage (Parent) ▪ Devin Nelson (Executive Assistant) 	<ul style="list-style-type: none"> ▪ Yinglu Zeglin (B-Community) ▪ Andrew Lawton (B-Parent) ▪ Mike Wilson (YACA Fundraising Chair) ▪ Claire Little (Development and Communications Coordinator) 	<ul style="list-style-type: none"> ▪ Amanda Schneider (B-Parent) ▪ Paul Haller (B-Community) ▪ Nathan Bode (B-Parent) ▪ Eric Foster (Business/HR Manager) 	<ul style="list-style-type: none"> ▪ Andrew Lawton (B-Parent) ▪ Colleen Ebinger (B-Parent) ▪ Eric Foster (Business/HR Manager)
<u>Meetings</u>	1 st Thursday of the month	1st Monday of the month	Thursday prior to Board Meeting	Varies

Notes:

- B=Board Member
- Board Chair and ED are ex officio members of all committees.
- Role of Committee Chair is to recruit members, convene meetings, jointly set the agenda with the ED, chair meetings, record and file minutes, report back to the board on a regular basis on the committee’s progress, and ultimately be accountable for the work of the committee toward its mission and annual goals.
- Check school calendar to confirm dates of committee meetings, as they may vary month to month.