

## **YINGHUA ACADEMY BOARD OF DIRECTORS**

### **Regular Meeting Minutes**

Monday, August 21, 2023, 6:00 p.m.

Yinghua Academy Media Center: 1616 Buchanan St NE, Minneapolis, MN 55413

**Board Members in Attendance:** Paul Haller (Chair), Charles Robinson (Treasurer), Nathan Bode (Secretary), Ye Cheng, Colleen Ebinger, V John Ella, Barbara Knott, Andrew Lawton, Cindy Moeller, Amanda Schneider, and Yinglu Zeglin

**Board Members Not in Attendance:** None

**Executive Director in Attendance:** Dr. Luyi Lien

**YACA Co-Chair in Attendance:** Anaya Mitra

**Public in Attendance:** None

#### **I. CALL TO ORDER**

Dr. Haller called the meeting to order at 6:02 p.m.

#### **II. APPROVALS (2 minutes)**

##### **a. 08/21/2023 Agenda**

Dr. Haller presented the agenda.

**The MOTION by Ms. Schneider to approve the agenda was seconded and passed.**

##### **b. 06/20/2023 Regular Meeting Minutes**

Dr. Haller presented the minutes for the June Board meeting.

**The MOTION by Mr. Robinson to approve the June meeting minutes was seconded and passed.**

#### **III. STRATEGIC PLAN (23 minutes)**

Ms. Moeller presented the latest version of the Strategic Plan. She asked for the Board to approve the Strategic Plan with check-ins on a regular basis, including having Dr. Lien include in her monthly report to the board updates on the implementation of the Strategic Plan. There was discussion by Board Members on the school's core values included in the plan. There will be a presentation of the Strategic Plan to the staff on Wednesday.

**The MOTION by Ms. Ebinger to approve the Strategic Plan with a few minor updates and with regular check-ins throughout the year and with Dr. Lien providing in her monthly report to the board updates on the implementation of the Strategic Plan was seconded and passed.**

IV. FINANCE COMMITTEE UPDATE (9 minutes)

Mr. Robinson summarized the current financials, which are 100% complete for the 2022-23 fiscal year. The final current student enrollment is 829 students. Expenditures are at 104% and revenues are at 101% of the revised annual budget. There is currently a total net gain of \$263,617 across all funds. This large net gain is largely attributed to the China trip where revenue has come in, but the expenses have not been paid yet.

V. SCHOOL LUNCH CHANGES (8 minutes)

Dr. Lien gave an update on the Minnesota School Lunch program. To qualify for the free lunch a school also needs to offer breakfast. The plan is to offer Grab and Go breakfast options as the school will not know how many students will take breakfast. The bus schedules were also updated to provide more before school time for breakfast. Dr. Lien explained the process for counting breakfast and lunches.

VI. SCHOOL BOARD & YINGHUA STAFF BREAKFAST (1 minute)

Dr. Haller mentioned the Yinghua staff breakfast this Wednesday. Board members will be serving breakfast to the teachers and staff, as they did last fall.

VII. FRIENDS OF YINGHUA ACACEMY (3 minutes)

Ms. Moeller provided an update on the creation of a new nonprofit, which will seek financial support from people beyond the Yinghua community and from foundations. She has reached out to both the school's lawyer Amy Mace and Jon Gutierrez from St. Croix Preparatory Academy to learn more. St. Croix Prep has created a similar organization.

VIII. EXECUTIVE DIRECTOR UPDATE (36 minutes)

Dr. Lien highlighted a few items in her most recent Executive Director's Report. There were 39 participants in the summer extended learning program. Also, there were 109 students that attended Yinghua Summer School program. Currently there are over 400 students registered for the buses. She went on to provide an update the on current bus contract situation. The entire staff returned today, and new staff workshops took place August 16<sup>th</sup> to 18<sup>th</sup>. Dr. Lien noted two staffing changes: Mr. Scartozzi retired in early August, and Sherry Edwards is now the Student Behavior and Family Liaison staff

member. The Taiwan trip was a success. There are upcoming events including Meet Your Teacher (8/28) and Back-to-school curriculum nights (9/12 and 9/19).

IX. PUBLIC COMMENT (0 minutes)

None.

X. ADJOURN (1 minute)

Dr. Haller concluded the meeting.

**The MOTION by Mr. Bode to adjourn at 7:25 was seconded and passed.**

Minutes drafted by Nathan Bode

Approved by vote of Board on: 09/18/2023