

## **Chinese Immersion Math Teacher – Grades 5-8**

Status: Exempt, Full-Time

Calendar: Academic Year

### **Overall Objectives**

Instructs students in Math and develops students' fullest acquisition of knowledge, skills, concepts, and appreciation for the subject, following Yinghua Academy's mission, core values, and principles.

### **Principal Roles & Responsibilities**

#### **Academic Program**

- Maintains a safe and nurturing immersion learning environment.
- Follows curriculum pacing charts and lesson plans; delivers direct instruction to students.
- Prepare student assignments and conducts assessments in various forms.
- Works collaboratively with Academic Director and grade level team members to plan lessons and share academic resources.
- Attends grade-level academic events as scheduled.

#### **Curriculum and Research**

- Prepares and regularly submits curriculum pacing and lesson plans.
- Participates in all scheduled professional development.

#### **Classroom/Behavior Management**

- Follows school-wide behavioral and safety guidelines and policies.
- Applies school and classroom rules consistently and effectively.
- Seeks guidance regularly from administration and Q-Comp lead teachers on behavior and classroom management techniques.

#### **Program Compliance**

- Maintains accurate student records and proper documentation.
- Prepares progress reports and completes all evaluations.
- Attends all required safety and health training.
- Follows all school policies and protocols.

#### **Communication**

- Actively participates in grade-level and staff meetings.
- Communicates with students the expectations for academic performance, classroom behavior, and personal management.
- Maintains effective communication with parents in a timely fashion; keeps classroom webpage up-to-date.
- Conducts parent-teacher conferences as scheduled.

- Reads all school communication and responds to emails and phone calls in a timely manner.

### **Professional Conduct**

- Models and encourages all behavior outlined by the Board-approved Professional Conduct Policy.
- Maintains a professional image.
- Completes responsibilities in a timely and accurate manner.
- Meets set objectives and goals and requires minimal supervision and direction.
- Demonstrates a commitment to the organization.
- Takes pride in work and is committed to quality.
- Meets attendance and punctuality guidelines.

### **Qualifications:**

- Bachelor's degree; prior immersion classroom teaching experience preferred.
- Holds a valid teaching license in Mathematics, or has the ability to obtain a license granted by the Minnesota Professional Educator Licensing and Standards Board.
- Demonstrated ability to meet the school's standards for Chinese and English language proficiency.
- Use of technology as a learning and instructional tool.

### **Employee Requirements**

Must meet all employment requirements including, but not limited to, criminal background checks and reference checks.

**Salary:** Competitive, performance based increases, generous benefits package

**Start Date:** August 17, 2022

**To Apply:** Send Cover Letter, Resume, and Application for Employment (available on Yinghua website) to [HR@yinghuaacademy.org](mailto:HR@yinghuaacademy.org)