

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, January 24, 2022 6:00 p.m.

Zoom Meeting <https://zoom.us/j/99324161902?pwd=cJqEUFpeFNXbmpoTHRyZUxzREhudz09>

Board Members in Attendance: Paul Haller (Chair), Charles Robinson (Treasurer), Nathan Bode (Secretary), Cindy Bursell, Ye Cheng, V John Ella, Eric Foster, Esra Kucukiftci, Andrew Lawton, Cindy Moeller, Evan Owens, Amanda Schneider, and Yinglu Zeglin

Board Members Not in Attendance: None

Executive Director in Attendance: Susan Berg

YACA Representative in Attendance: Melody Ng

Public in Attendance: Dr. Liein

I. CALL TO ORDER

Dr. Haller called the meeting to order 6:01 p.m.

II. APPROVALS (12 minutes)

a. 1/24/2022 Agenda

Dr. Haller presented the agenda. Ms. Berg requested an addition agenda item for a student leave of absence.

The MOTION by Mr. Lawton to approve the agenda as amended was seconded and passed.

b. 12/13/2021 Regular Meeting Minutes

Dr. Haller presented the minutes for the December Board meeting.

The MOTION by Ms. Schneider to approve the December meeting minutes was seconded and passed. Mr. Ella abstained.

c. Leave of Absence for Students

Ms. Berg presented two leave of absence requests for students. Ms. Berg and Dr. Lien recommended approving the leave of absence requests.

The MOTION by Mr. Robinson to approve the Leave of Absence requests was seconded and passed.

III. FINANCE / FACILITIES UPDATE (5 minutes)

Mr. Robinson summarized the current financials, which are 50% complete for the 2021-22 fiscal year. Expenditures are at 48% and revenues are at 48% of the revised annual budget. There is currently a total net gain of \$81,492 across all funds.

Ms. Berg added that transportation is going very well this year, and the billing is just behind as reflected in the Income Statement.

IV. GOVERNANCE COMMITTEE UPDATE (11 minutes)

Dr. Haller mentioned Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults, is up for 2nd reading.

Dr. Haller introduced the idea of having a Board retreat of face to face. He asked for feedback on the idea.

V. DEVELOPMENT COMMITTEE (4 minutes)

Mr. Evans gave an update on the Red Envelope campaign. The 7th and 8th grade parents will be offered in person tickets for the upcoming Chinese New Year's performance. The capacity at Bethel's venue this year is 500 for each performance. There are plans to offer any remaining to tickets to lower grade levels.

VI. ACADEMIC COMMITTEE (38 minutes)

Ms. Berg presented the Yinghua Academy 2022-2023 Academic Calendar. The first day of the school year to be Wednesday, August 31, 2022. This puts the last day of school year on June 9, 2023. The Chinese New Year's performance is planned for February 11th, 2023. The rest of the school year is like past year's school calendar. Discussion took place.

The Motion by Mr. Ella to approve the 2022-2023 Academic Calendar was seconded and passed.

Dr. Lien presented on the home bound service provided to students who are currently at home due to Covid-19 protocols. The staff provides students with support via Zoom one hour a day to check in. She provided details on how teachers provide the homebound service. There were questions about offering more than hour of support

per day. The reasons not to are the availability of staff and trying not to put added pressure if the kids are currently sick.

VII. PERSONNEL COMMITTEE (0 minutes)

Included in the Executive Director update.

VIII. EXECUTIVE DIRECTOR UPDATE (45 minutes)

Ms. Berg presented teacher salary compensation data anonymously by years of service at Yinghua. It included H1B status designation. Q-compensation was explained as part of this discussion. Minneapolis and Minnetonka school district salary compensation schedules were also presented.

Mr. Berg summarized key items from her Executive Director's Report. Mr. Marcus Pobloske has been hired as Yinghua's new Dean of Students. There have been 137 applications during open enrollment as of today. She provided details on the plans for attendance at the Chinese New Year performance and distribution of the performances on Sunday. Finally, she mentioned that Sarah MacMillan, a past Yinghua student, was awarded a 2022 Charles B. Rangel International Affairs Fellowship.

IX. PUBLIC COMMENT (3 minutes)

Melody Ng from YACA provided an update about gifts planned for Chinese New Year. She said that they are still figuring how to do the spirit wear sale.

X. ADJOURN (1 minute)

Dr. Haller concluded the meeting.

The MOTION by Ms. Schneider to adjourn 8:00 p.m. was seconded and passed.

Minutes drafted by Nathan Bode

Approved by vote of Board on: 2/28/2022