

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, November 15, 2021 6:00 p.m.

Zoom Meeting <https://zoom.us/j/96482916385>, Meeting ID 964 829 16385

Board Members in Attendance: Amanda Schneider (Chair), Nathan Bode (Secretary), Cindy Bursell, Eric Foster, Paul Haller, Esra Kucukciftci, Andrew Lawton, Cindy Moeller, Evan Owens, Charles Robinson, and Yinglu Zeglin

Board Members Not in Attendance: Suzanne Reider and Ye Cheng

Executive Director in Attendance: Susan Berg

YACA Representative in Attendance: Melody Ng

Public in Attendance: Jennifer Olson, Nate Winter, Wynnee Igel and Ling

I. CALL TO ORDER

Ms. Schneider called the meeting to order 6:06 p.m.

II. APPROVALS (8 minutes)

a. 11/15/2021 Agenda

Ms. Schneider presented the agenda. Dr. Haller requested the removal of Policy 414 from the agenda.

The MOTION by Ms. Bursell to approve the agenda as amended was seconded and passed.

b. 10/18/2021 Regular Meeting Minutes

Ms. Schneider presented the minutes for the October Board meeting. Minor edit was recommended by Ms. Berg.

The MOTION by Ms. Bursell to approve the October minutes as amended was seconded and passed. Ms. Kucukciftci and Mr. Foster abstained.

III. FINANCE / FACILITIES UPDATE (18 minutes)

Mr. Winter summarized the current financials, which are 33% complete for the 2021-22 fiscal year. Expenditures are at 30% and revenues are at 30% of the annual budget. There is currently a total net gain of \$37,956 across all funds.

Mr. Winter went on to present a revised budget for the current fiscal year. The revised budget considers several factors including new expected enrollment, increase in Minnesota state aid, additional COVID-19 related revenue and the removal of the China trip from Fund 04. The result of the budget revisions improved net income.

Ms. Schneider recommended approving the revised budget

The MOTION by Mr. Foster to approve the revised budget was seconded and passed.

IV. DEVELOPMENT COMMITTEE UPDATE (9 minutes)

Mr. Owens gave an update from the Development Committee on the fall fundraiser event. The fundraising campaign is expected to raise \$30,000 with currently 170 donors having contributed. The original goal was \$100,000 for the year. The committee is also planning for Give to the Max.

V. GOVERNANCE COMMITTEE UPDATE (5 minutes)

Dr. Haller mentioned the upcoming officer election at the December Board meeting. He put out a request for board candidates. The officer positions will take effect in January. He also mentioned that Ms. Reider is resigning from the Board.

VI. ACADEMIC COMMITTEE UPDATE (6 minutes)

Ms. Kucukciftci provided an update from the latest Academic Committee. She mentioned their discussion on diversity, inclusion, equity, and justice. The committee is asking questions like how to we integrate academics into racial justice. There is a request to bring this topic to the Board at future meeting.

VII. EXECUTIVE DIRECTOR UPDATE (12 minutes)

Ms. Berg summarized her most recent Executive Director's Report. There are currently over 600 people being tested for Covid each week. The first parent teacher conferences were held in mid-October. The school reached the contract goal of 95% participation. She went on to explain that Q-Comp leadership have been announced. She concluded by mentioning that student activities like sports and dances have resumed.

VIII. PUBLIC COMMENT (5 minutes)

Ms. Igel asked for feedback regarding the return to Bethel for the Chinese New Year performance.

IX. PERSONNEL COMMITTEE UPDATE (64 minutes)

Ms. Schneider read the following text to close the meeting: "The next item on the agenda is a closed session to discuss the Executive Director role. Minnesota Statutes Section 13D.05, subdivision 3(a), allows a school board to close a meeting to evaluate the performance of an individual who is subject to its authority. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed for the purpose of discussing the Executive Director role."

The MOTION by Ms. Kucukciftci to close the meeting to discuss Dr. Lien for the Executive Director role was seconded and passed.

The MOTION by Mr. Lawton to open the meeting was seconded and passed.

X. ADJOURN (1 minute)

Ms. Schneider concluded the meeting.

The MOTION by Ms. Bursell to adjourn at 8:14 p.m. was seconded and passed.

Minutes drafted by Nathan Bode

Approved by vote of Board on: 12/13/2021