

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, September 20, 2021 6:00 p.m.

Zoom Meeting <https://zoom.us/j/95712505713>, Meeting ID 957 125 057 13

Board Members in Attendance: Amanda Schneider (Chair), Nathan Bode (Secretary), Cindy Bursell, Ye Cheng, Eric Foster, Ersu Kucuckiftici, Paul Haller, Andrew Lawton, Cindy Moeller, Evan Owens, Charles Robinson, and Yinglu Zeglin

Board Members Not in Attendance: Suzanne Reider

Executive Director in Attendance: Susan Berg

YACA Representative in Attendance: Melody Ng

Public in Attendance: Michael, Daniel Blakley

I. CALL TO ORDER

Ms. Schneider called the meeting to order 6:02 p.m.

II. APPROVALS (9 minutes)

a. 9/20/2021 Agenda

Ms. Schneider presented the agenda.

The MOTION by Ms. Bursell to approve the agenda was seconded and passed.

b. 8/16/2021 Regular Meeting Minutes

Ms. Schneider presented the minutes for the August Board meeting. Minor edits were recommended by Ms. Berg, Ms. Moeller, Dr. Haller.

The MOTION by Ms. Moeller to approve the August minutes was seconded and passed. Mr. Robison abstained.

III. FINANCE / FACILITIES UPDATE (9 minutes)

Ms. Schneider summarized the current financials, which are 17% complete for the 2021-22 fiscal year. Expenditures are at 13% and revenues are at 14% of the annual budget. There is currently a total net gain of \$140,352 across all funds. The expenses for Q-Comp, Insurance and Technology are almost at 100 percent of budget, but that was

expected. There was discussion at the last Finance committee regarding enrollment levels. Ms. Berg gave an update on enrollment status. Other school districts are experiencing enrollment declines during the pandemic. Yinghua Academy has experienced students leaving across grade levels. She expects at least 12 students to come back.

IV. GOVERNANCE UPDATE (30 minutes)

a. Open Board Seat Appointments

Dr. Haller explained the situation about the Ms. Reider. He recommends the request to change from a parent to a community member.

The MOTION by Ms. Moller to approve Ms. Reider to approve as a Community member position in place of Parent member was seconded and passed.

b. YBC Positions

Dr. Haller explained background about Yinghua Building Corporation (YBC). Minnesota state law does not allow charter schools to own the building. YBC owns the building and leases it to Yinghua Academy. YBC currently has an open Treasurer position.

c. Policies – 3rd Reading

Dr. Haller mentioned that policy YA 007, Professional Conduct, will not be discontinued. Dr. Haller explained how Policy 522, Gender Inclusion was updated by the school's legal counsel.

The MOTION by Ms. Moller to approve Policy 522 was seconded and passed. Ms. Kucuckiftici abstained.

V. EXECUTIVE DIRECTOR UPDATE (27 minutes)

Ms. Berg summarized her most recent Executive Director's Report. She described how the Kindergartener waitlist has been exhausted for the first time. The school is looking for ways to fill the open spots. The MCA results have been released and they are lower than historical results for Yinghua. However, they are higher than other comparison schools. The school is adjusting the curriculum based on test results. There is home bound service organized by the school's nurse Ginger Hao which provides one hour of live support to students at home due to medical resources.

Ms. Berg went onto provide updates on facilities. The school has received bids for 2nd and 3rd level bathrooms to be fully enclosed. She went on to explain that the bus service has been steady this year with many returning bus drivers. She mentioned that it

has been a challenging start of the new year for staffing with several resignations since the start of school. The school administration is working to fill the open positions.

VI. DEVELOPMENT COMMITTEE UPDATE (8 minutes)

Mr. Owens gave an update from the Development Committee. The committee is looking to do a fall fundraiser from October 11 to October 22. They will be looking for volunteers to help with the fundraising. Ms. Berg provided drawings for outdoor space with an estimate of \$120,000. The theme this year is Rebuilding Relationships: Faces and Spaces. They are also preparing for the Give to the Max Day in November.

Ms. Ng mentioned that they have an upcoming YACA meeting. They are willing to support fundraising activities. The Read-a-thon is being planned for late October.

VII. PUBLIC COMMENT (0 minutes)

None

VIII. ADJOURN (1 minute)

Ms. Schneider concluded the meeting.

The MOTION by Ms. Kucuckciftici to adjourn at 7:26 p.m. was seconded and passed.

Minutes drafted by Nathan Bode

Approved by vote of Board on: 10/18/2021