Silent Dismissal Guide

CHECKING YOUR AFTERCARE BALANCE

• With Silent Dismissal, you can check your balance for Morningcare and Aftercare anytime! • You currently do not receive an email invoice, but instead, get a reminder email to check your balance and pay your invoice at the end of the statement period.
• The statement periods are from the first to last day of each month. Payments are due on the 10th of the following month, with ACH payments drawn on or around the 10th.
• You can pay your balance through ACH (preferred method); check, credit card or cash. • If you have questions about Extended Care billing, contact sherry.edwards@yinghuaacademy.org.

Viewing your Extended Care invoices

Sign in to Silent Dismissal at yinghua.sdcs6.com. Use your email address as the User ID. Enter your password.

On the Account Profile page, scroll down to

All Extended Care invoices back to April 2016 are available to view. Select the one you want to see from the drop-down menu showing NOT YET INVOICED. (Not Yet Invoiced is the current billing period that is still in progress.) You can also see your current balance on the right side.
Once you select your statement period, click View, right below the billing statement period. That opens the invoice for that period.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Ending Date</th>
<th>Status</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2019-06-16</td>
<td>View</td>
<td>$0.00</td>
</tr>
</tbody>
</table>