

ONLINE LEARNING BEHAVIOR EXPECTATIONS

We each have a role to play in the Yinghua Academy online learning environment. At Yinghua, we ask all students—hybrid learners and distance learners—to model behavior that leads to respectful, engaged learning.

- Be respectful. Do not distract classmates with toys, pets, dancing, excessive movement, goofy faces, and the like. Remember, classes are recorded!
- Be engaged. Participate in the meeting, complete your work, and submit assignments.
- Students should identify themselves using first and last name in English. No nicknames or aliases. If you do not use your first and last name, the teacher will change it. The teacher will let you know when Chinese names should be used.
- Share your video. Teachers need to *view* your participation. If enabling the video poses a problem, communicate with the teacher about this.
- No backgrounds! Do not use green screen or other backgrounds. These are a distraction to the teacher and to classmates.
- Join a waiting room 5 minutes before a live (synchronous) class starts. The teacher will admit you.
- If it is enabled, use the chat function for questions or answers. Address the teacher privately or address everyone in the class. Do not chat with classmates. Teachers may disable the chat function.
- Mute yourself until you are called on. Typically, teachers will pre-set participants to mute.
- Be patient with yourselves and others—we are all learning together!