

Adopted: 2/22/2010

Yinghua Academy Policy YA-004

Revised: 3/21/16; 11/18/19

Reviewed: 9/5/2019

YA-004 THIRD PARTY USE OF THE SCHOOL GYMNASIUM

I. PURPOSE

The purpose of this policy is to provide a set of guidelines that establish criteria that must be met in order for the Yinghua Academy Executive Director to agree to a third-party use of the school gym without prior Yinghua Academy Board approval.

II. GENERAL STATEMENT OF POLICY

The Yinghua Academy Executive Director is authorized to agree to third party use of the school gym without prior Yinghua Academy Board approval so long as all of the criteria in Section III of this Policy are met. Because the school is fully enrolled, use of Yinghua facilities is, as of the revision of this policy, reserved for school-sponsored activities and events only.

- A. It is the policy of the school not to deny equal access or a fair opportunity to, or to discriminate against, any groups who wish to conduct a usage on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. Use of the facilities under this policy does not imply school sponsorship, approval, or advocacy of the content at such usages.
- C. The school retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance at usages is voluntary.

III. USAGE CRITERIA

- A. Usages that do not conflict with any of Yinghua's academic or after-school usage schedules.
- B. Usages that only need use of the school gym and/or cafeteria and adjacent restrooms.

C. Usages that are structured (e.g. a basketball league vs. pickup basketball).
D. Usages that comport with the current Caring For Our Children (CFOC) Standard for adult/student ratios*.

E. Usages that agree to indemnification and insurance provisions.

IV. USAGE COMPLIANCE

A. Third party usage criteria under this policy must comply with the following rules:

1. All usages must comply with existing policies, regulations, and procedures that govern operations of school-sponsored activities.
2. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
3. The groups may not use the school name, school mascot name, school emblems, or any name that might imply school or sponsorship or affiliation in any activity, including fundraising and community involvement.

B. A copy of this policy and procedures will be available to each individual who initiates a request to use the Yinghua Academy gymnasium.

- For reference, current Adult/Child ratios per CFOC 3rd Edition publication are as follows:

Age	Max. Child:Staff Ratio
≤ 12 months	3:1
13-35 months	4:1
3-year-olds	7:1
4-year-olds	8:1
5-year-olds	8:1
6- to 8-year- olds	10:1
9- to 12-year- olds	12:1