

## **Yinghua Building Corp (YBC, Inc.) Board Meeting Minutes**

May 14, 2019; 5:30 PM

At Yinghua Academy, 1616 Buchanan St. Minneapolis, MN 55418  
Executive Director's Office

**Board Members Present:** Scott Jax, Denny Grubish, and Karen Lu

**Representatives of Yinghua Academy:** Sue Berg, Executive Director and Dan Carlson, Yinghua Academy Facility Manager

**Other Attendees:** None

### A. Call to Order

The meeting was called to order at 5:30 pm by Scott Jax.

### B. Agenda

The focus of this meeting is to follow up on the brief introduction of potential facility projects/improvements presented at the Yinghua Finance/Facilities Committee meeting on May 9, 2019. The Finance/Facilities Committee asked YBC to determine what it could fund in the near term.

### C. Project Planning Discussion

Sue Berg explained the project list is intended to have the big picture in mind for items on the horizon to address, but not urgent.

The YBC Board reviewed the amount of current funds available and the need to establish parameters when the school will absorb costs and when YBC will fund repairs or projects. Dan Carlson reviewed the details the water main break repair from the past winter, which the school covered the \$20,000 expense, and the potential \$72,000 expense if a completely new pipe from building to street would need to be replaced sometime in the future.

Sue Berg left the meeting at 5:55 pm to attend another school event.

Dan Carlson reviewed the list of projects and indicated the replacement of the boiler is his top priority. He reviewed the components of the \$150,000 project cost and how it would reduce the heat load in the boiler room while providing some much needed storage/work space and potential room for the schools "makers space." Karen Lu indicated she would like to see how this all fits into the larger space planning. Dan Carlson also addressed the timing of the various parts of the project which would start after the 18-19 school year concludes.

The YBC Board indicated they would like to work on a multi-year budget with Matt Wylie of CLA soon to document the intent of YBC, while at the same time to ensure there are enough funds to begin tackling some of the projects.

A motion made by Karen Lu, seconded by Denny Grubish and carried to approve the school to proceed with the removal/replacement of the old boiler/chiller for up to \$150,000 while coordinating the logistics of building use with Sue Berg.

D. Adjourn

A motion was made to adjourn the meeting at 6:34 p.m.