

## Food Service Support Staff

Status: Non-Exempt, 10:15AM to 1:15PM daily

Calendar: Academic Year

### Overall Objectives

Performs assigned duties in the Food Service Department to facilitate smooth and successful operation of the student lunch program.

### Principal Roles & Responsibilities

- Washes food preparation and serving containers and equipment by hand.
- Cleans trash and recycling bins used for the lunch program.
- Makes certain cleaning supplies and tools are properly maintained during student lunch hours.
- Keeps up a clean and orderly food preparation and serving environment.
- Provides other support as needed during peak student lunch serving times.

### Communication

- Communicates effectively with team lead and team members.
- Attends and actively participates in team meetings

### Program Compliance

- Follows all state and city health and safety policies and protocols.
- Attends all required food safety and health training.
- Follows all school policies and protocols.

### Professional Conduct

- Models and encourages all behavior outlined by the Board-approved Professional Conduct Policy.
- Maintains a professional image.
- Completes responsibilities in a timely and accurate manner.
- Meets set objectives and goals and requires minimal supervision and direction.
- Demonstrates a commitment to the organization.
- Takes pride in work and is committed to quality.
- Meets attendance and punctuality guidelines.

### Recommended Qualifications

- Prior work experience in a school cafeteria helpful, but not required.
- Strong teamwork mindfulness and skills preferred.

### Employee Requirements

Must meet all employment requirements including, but not limited to, criminal background checks and reference checks.

**Salary & Benefits:** Competitive hourly rate with performance-based increases; sick-time accrual

**Start Date:** ASAP

**To Apply:** Send Cover Letter, Resume, and [Application for Employment](#) to [HR@yinghuaacademy.org](mailto:HR@yinghuaacademy.org)

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