



## YINGHUA ACADEMY BOARD OF DIRECTORS

### Regular Meeting Board Packet

Meeting Date: February 25, 2019

#### Mission:

*The mission of Yinghua Academy is to prepare our students to be engaged and productive global citizens by providing a research-based educational program that includes a rigorous academic program, immersion in Chinese language and culture, and a nurturing and supportive school environment.*

#### Members:

No.	Title	Name	Membership Category	Committees	Term End
1	Chair	Lisa Matre	Parent	All	6/30/20
2	Treasurer	Amanda Schneider	Parent	Finance (Chair)	6/30/21
3	Secretary	David Mair	Parent	Personnel	6/30/19
4	Member	Nathan Bode	Parent	Governance	6/30/19
5	Member	Cindy Bursell	Parent	Finance	6/30/19
6	Member	Brooke Darrah-Hage	Parent	Academic (Chair)	6/30/20
7	Member	Paul Haller	Parent	Governance (Chair)	6/30/21
8	Member	Shu-Mei Lai	Teacher	Academic	6/30/19
9	Member	Rosemary Lawrence	Community Member	Personnel	6/30/20
10	Member	Joel Luedtke	Parent	Development (Chair)	6/30/21
11	Member	Annie Nelson	Parent	Governance	6/30/21
12	Member	Jane Steiner	Parent	Academic	6/30/20
13	Member	Pamella Stommes	Teacher	Finance	6/30/21
-	Ex-Officio	Susan Berg	CEO/Executive Director	All	-
-	Liaison	Peter Fontaine	YACA Board Member		-

**YINGHUA ACADEMY BOARD OF DIRECTORS**

**Regular Meeting Agenda**

Monday, February 25, 2019, 6:00-8:00 PM

Yinghua Academy Media Center

- |       |                                                                                  |                     |
|-------|----------------------------------------------------------------------------------|---------------------|
| I.    | Call to Order                                                                    | 6:00 PM (5 min)     |
| II.   | Approvals                                                                        | 6:05 PM (10 min)    |
|       | a. 2/25/19 Agenda*                                                               |                     |
|       | b. 2/4/19 Regular Meeting Minutes*                                               |                     |
|       | c. 2/9/19 Retreat Minutes*                                                       |                     |
|       | d. Policies YA010, YA011, 415, 524 Form, 531, 599, 616, 806                      |                     |
|       | e. 2019-2020 Academic Calendar                                                   |                     |
| III.  | Public Comment                                                                   | 6:15 PM (5 min) IV. |
|       | Finance Update – Amanda Schneider                                                | 6:20 PM (10 min)    |
| V.    | Governance Update – Paul Haller                                                  | 6:30 PM (10 min)    |
|       | a. Policy/Form Review – Second Reading                                           |                     |
|       | i. Equal Employment Opportunity Policy 401                                       |                     |
|       | ii. Drug-Free Workplace/Drug-Free School Policy 418                              |                     |
|       | iii. Nepotism in Employment Policy 426 (formerly Policy 440)                     |                     |
|       | iv. Search of Student Lockers, Desks, Personal Possessions, and Student’s Person |                     |
|       | Policy 502                                                                       |                     |
|       | v. Student Medication Policy 516                                                 |                     |
|       | b. School Board Election Update                                                  |                     |
| VI.   | Development Update – Joel Luedtke                                                | 6:40 PM (10 min)    |
| VII.  | Academic Update – Brooke Darrah-Hage                                             | 6:50 PM (10 min)    |
| VIII. | Personnel Update – Lisa Matre                                                    | 7:00 PM (10 min)    |
| IX.   | Executive Director Report – Sue Berg                                             | 7:10 PM (15 min)    |
| X.    | Adjourn                                                                          | 7:25 PM             |

**Additional included and/or attached:**

Personnel Committee Minutes – 1/15/19\*  
Executive Director’s Report – February\*  
January Financials  
Admission and Lottery Policy YA 010 (Final Reading)  
Immigration Policy YA 011 (Final Reading)  
Mandated Reporting of Maltreatment of Vulnerable Adults Policy 415 (Final Reading)  
Yinghua Internet Use Agreement for Students Form 524 (Final Reading)  
The Pledge of Allegiance Policy 531 (Final Reading)  
Gender Inclusion Policy 599 (Final Reading)  
School District System Accountability Policy 616 (Final Reading)  
Emergency Management Policy 806 (Final Reading)  
Equal Employment Opportunity Policy 401 (Second Reading)  
Drug-Free Workplace/Drug-Free School Policy 418 (Second Reading)  
Nepotism in Employment Policy 426 (Second Reading)  
Search of Student Lockers, Desks, Personal Possessions, and Student’s Person Policy 502 (Second Reading)  
Student Medication Policy 516 (Second Reading)

**Upcoming Deadlines to MDE/Friends of Education:**

None at this time

**Upcoming Meetings/Dates:**

2/28/19 – Academic Committee  
3/4/19 – Development Committee  
3/5/19 – Personnel Committee  
3/7/19 – Governance Committee  
3/21/19 – Finance Committee  
3/25/19 – Board Meeting

**Upcoming YACA Board Meeting Dates:**

March 19 – Cindy Bursell  
April 9 – David Mair  
May 21 General Membership Meeting – Lisa Matre  
June 4 – Shu-Mei Lai

**Upcoming Board Presentation/Training Topics:**

Governance modules from MACS

**Upcoming Board Discussion Topics:**

Increasing community engagement through board communications re: strategic plan progress  
Fundraising Vision