

Regular Meeting of the Yinghua Academy School Board
1616 Buchanan Street, NE, Minneapolis, MN, Media Center
Monday, March 21, 2016
Yinghua Academy Media Center

Board Members in Attendance: Denny Grubish (Treasurer), Emily Hanson, Rosemary Lawrence, Joel Luedtke, Lisa Matre, Suzanne Reider, Jen Shadowens (arrived 6:09), Sarah Whiting (arrived 6:07), Christopher Ziolkowski

Board Members not in Attendance: Kimberly Gill (Secretary), Karen Lu (Chair), Amanda Schneider, Seth Werner

Executive Director in Attendance: Sue Berg

YACA Chair in Attendance: Dina Nash (arrived 6:09 PM)

Public in Attendance: Mei Chen (arrived 6:25 PM), Eric Clementson (arrived 6:33 PM)

I. CALL TO ORDER

Mr. Grubish called the meeting to order at 6:06 PM.

II. APPROVALS

a. 3/8/16 Agenda

The MOTION by Ms. Lawrence to approve the agenda was seconded and passed.

b. 2/22/16 Regular Meeting Minutes

The MOTION by Ms. Luedtke to approve the minutes was seconded and passed.

c. Policy 004 Gym Use by Third Party & Form - Approval

The MOTION by xxxx to approve the policy as amended was seconded and passed.

d. Policy 005 Student Leave of Absence - Second Reading

Discussion ensued regarding the policy language.

e. Bylaws Amendment – Second Reading

Discussion ensued.

III. PUBLIC COMMENT

None.

IV. DEVELOPMENT UPDATE

Mr. Luedtke announced that Ms. Whiting has resigned as chair of the Development Committee. Mr. Luedtke has volunteered to assume the role of chair position.

V. PERSONNEL UPDATE

a. Executive Director Performance Evaluation - Approval

Ms. Hanson presented the timeline of the performance review for Mrs. Berg and indicated that there were very few changes from the previous year's form. Discussion followed with no edits to the form.

The MOTION by Ms. Shadowens to approve the 2015-16 Executive Director/CEO Performance Review instrument was seconded and passed.

VI. FINANCE/FACILITIES UPDATE

a. Finance/Fund 04

Mr. Grubish stated that the finance committee continues to work on their efforts to better understand Fund 04 with Clifton Allen Larson (CLA). Budget is generally on track for the year. There was general discussion about how line items carry between Fund 01 and 04. Mrs. Berg will be meeting with CLA to work on FY17 budget.

b. Facilities Update

Mr. Grubish stated that the Review and Comment is at MDE and we are waiting to hear about the bond assumption, which is expected in April. The timeline of the recommendation that Yinghua Academy apply for a school expansion/replication funds from MDE was discussed. Discussion centered on

how funds could be used if three years of continuous funding was not guaranteed. Applications to apply to MDE for these funds are expected to be announced soon.

VII. GOVERNANCE UPDATE

a. Policy YA-011 Employee Immigration – First Reading

Ms. Shadowens introduced the purpose of the YA-011 Employee Immigration Policy and shared supplemental information about the cost of different immigration processes. Discussion ensued regarding the actual process and possible ways the school could help Yinghua staff defray or spread out the expenses that are their responsibility. The governance committee will continue to research several options.

b. Board Survey Results

This topic was tabled for the April board meeting.

c. Board Candidates Update

Ms. Matre stated that applications had been received from Ms. Reider, and two licensed teachers. Ms. Shadowens received five inquiries after sending a message to parents. Ms. Matre stated that some interested candidates identified themselves at the Board Primer event. The application deadline is Friday at 6:00 p.m.

VIII. STRATEGIC PLAN UPDATE

Ms. Hanson stated that she had not received any messages in response to sending the RFP out to consultants. Mr. Luedtke offered to make a personal call to the consultants that had received the RFP. Ms. Shadowens suggested that the 2016 Board Retreat be focused on strategic planning.

IX. Adjourn

Motion by Ms. Matre to adjourn at 8:08 PM was seconded and passed.

Minutes drafted by Emily Hanson

Approved by vote of Board on: April 18, 2016