Consent to Release Data – Request from an Individual

An individual asks Yinghua Academy to release his/her private data to an outside entity or person. Because Yinghua Academy does not have statutory authority to release the data, it must get the individual’s written informed consent.

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to _________________ before you sign it.

[entity contact person name and contact information]

I, _____________________________________, give my permission for ______________________

[name of individual data subject] [name of entity]

to release data about me to ________________________ as described on this form.

[name of other entity or person]

1. The specific data I want ________________________ to release ________________________

(name of entity) (explanation of data)

2. I understand that I have asked ________________________ to release the data.

(name of entity)

3. I understand that although the data are classified as private at _________________________, the classification/treatment of the data at ______________________ depends on laws or policies that apply to ______________________.

(name of other entity or person)

This authorization to release expires ____________________.

[date/time of expiration]

Individual data subject’s signature ________________________ Date ____________

Parent/guardian’s signature [if needed] ________________________ Date ____________