

Technology Plan Cover Sheet
2013-2015 (July 1, 2013 – June 30, 2015)

| ORGANIZATION INFORMATION | |
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| District/Agency/School (legal name): | YINGHUA ACADEMY |
| District Number: | 4140 |
| Technology Plan Status | The District/Agency/School has an approved 2012 technology bridge plan: <div style="text-align: center;"> <input checked="" type="radio"/> Yes <input type="radio"/> No </div> |
| 2013-2015 Technology Plan Date of Creation: | 2013/01/09 |
| IDENTIFIED OFFICIAL WITH AUTHORITY INFORMATION | |
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2013-15 Technology Plan

Instructions: Use the format below to complete your responses.

1. **Technology Needs Assessment:** Describe the processes(s) used to determine the technology needs for the LEA for 2013-2015 and briefly summarize the needs that have been determined. Make sure to include any technology needs that will be supported through E-rate discounts, such as telephone, telecommunications access, Internet, and other E-rate eligible services.

- Yingha Academy's growing enrollment requires additional 5-10 PCs in the classrooms of the new building and 8 PCs in the media center.
- Additional SMARTBoards needed to equip Grades 5-8 and English classrooms.
- Improved infrastructure that enhances wireless capabilities; provides adequate storage, and file backups in the server, and upgrades business standard of network switches.
- Additional PC laptops for new Middle School teachers.
- Better utilization of student information system (SIS)--Powerschool.
- Training, training and more training for SMART technology, Powerschool, iPads, how to use technology in the classroom and general computer (PC and Mac) / data use.
- Customize and implement on-line report cards in Powerschool.
- Complete implementation of parent portal in Powerschool: grades, email, bulletin board, lunch balance, homework assignment, and etc.
- Telephony system needs to upgrades to support more phone lines in the new building.
- Other technology needs were identified such as barcoding student / staff IDs, automated phone calling of community-wide announcements, electronic fund transfer (EFT) for lunch payments, video/audio-streaming of Board meetings and special events, library search on-line.

2. **Goals and Strategies:** List the specific goals and strategies for 2013-2015 that address how your LEA will use technology to deliver education and assist with school administration:

| Goal | Related Strategies |
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| 1. Provide state-of-the-art technology for summer camp and start of new school year. | <ul style="list-style-type: none"> • Purchase PCs, SMARTBoards, document cameras, and PC notebooks by August 2013. • Establish PC standard for mobile labs and acquire additional PCs by January 31, 2014. • Refine policies and procedure for computer updates, internet use, backup and security. • Create PC replacement plan, including new laptops for teachers. • Purchase additional SMART technology for additional sections. |
| 2. Upgrade infrastructure. | <ul style="list-style-type: none"> • Define, purchase and implement new wireless access point, hard drives, and switches by December 2013. • Prioritize other infrastructure improvements and budget by January 2014. |
| 3. Assess and recommend greater utilization of SIS. | <ul style="list-style-type: none"> • Prioritize recommendations and create implementation schedule by December 15, 2013 for SIS improvements, including parent portal, attendance and Exit codes, class rosters, incident reporting and health visits tracking. • Utilize PowerScheduler for 2013-14 daily schedule. |
| 4. Schedule regular training for SMART technology, general use, SIS, and on-line report cards. | <ul style="list-style-type: none"> • SMART training scheduled for 2012-13. • Walk-in training for new staff • Other training scheduled on a bi-monthly basis. |
| 5. Design and implement on-line report card. | <ul style="list-style-type: none"> • Meet with administration in December 2013 to identify project team and implementation plan. • On-line report card training in October, 2013 |
| 6. Prioritize and implement other technologies as time permits. | <ul style="list-style-type: none"> • Technology team to continue assessment of appropriate technologies and recommend implementation. |

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| 7. Technology support for expanded facilities. | <ul style="list-style-type: none"> • Facilities decision is expected January 2013 from which a specific technology plan to support the expanded facilities will be created. |
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8. **Professional Development Plan:** Describe the professional development strategies you have in place for 2013-2015 to ensure LEA staff are prepared to use the technology infrastructure, software programs, and online resources provided:

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| <p>Training to be scheduled:</p> <ul style="list-style-type: none"> • There are 3 sessions of SmartBoard training that will be scheduled in the professional development days • Additional PowerTeacher Gradebook training • Working “in the clouds” training • PowerSchool administrative functions: custom screens, custom fields, data exporting and importing, and print reports • Compressing files • Multi-media software • Emailing • Digital projectors • Website: classroom pages training and website updates |
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9. **Evaluation:** Explain the evaluation process for your technology plan for 2013-2015, including timeline, roles and responsibilities, and information gathered to assess how the technology plan goals and strategies are being met.

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| <p>Three levels of evaluation:</p> <ol style="list-style-type: none"> 1. The technology staff will evaluate specific tasks and report to the iTeam one month after implementation. iTeam will meet on a quarterly basis. 2. The iTeam will evaluate progress of overall technology plan on an annual basis in May. 3. Administration will review iTeam’s evaluation in June. |
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10. **Optional Links:** Provide links to district strategic planning documents, survey instruments, policies, or other resources that were used to provide data and help prepare the technology plan.

In spring 2012, the Yinghua Academy School Board participated in an off-site retreat facilitated by Morgan Brown of Charter School Partners, with the goal of building an Annual Plan as a subset of the Yinghua Academy Strategic Plan, which the Board had approved in July, 2011. Information about Yinghua Academy's history and current status are found at www.yinghuaacademy.org/about/mission-history/, about its current plans for building expansion and renovation at www.yinghuaacademy.org/about/expansion, and about current management and planning in both www.yinghuaacademy.org/about/school-management/ and www.yinghuaacademy.org/about/board-of-directors/

11. **Link to Current Technology Plan:** Provide the link on the LEA website where the technology plan will be posted and updated throughout the planning period.

The current technology plan, once approved by MDE, will be posted at:

www.yinghuaacademy.org/about/school-management/

12. **Children's Internet Protection Act (CIPA)**

This LEA has an Internet Safety/Acceptable Use Policy in place.

Yes

No

If yes, please provide a link to access the policy at the LEA website.

www.yinghuaacademy.org/about/school-policies/

This school district deploys an Internet filter to protect minors from material that is pornographic or otherwise harmful to them.

Yes

No