



Elections are coming up this spring for both the **School Board** and the **YACA Board** (Yinghua Academy Community Association). Whether you're a voter or a candidate, please familiarize yourself with the two boards by reviewing the information below.

**OVERVIEW OF EACH BOARD**

	<b>School Board</b>	<b>YACA Board</b>
Summary	Yinghua is its own MN school district (#4140), so it receives public dollars and is required to have oversight from an elected board of directors. The board has primary responsibilities of selecting and supporting the Executive Director, ensuring the financial health of the school, ensuring effective planning (facilities, financial, strategic), and setting policy that will ensure the school's ongoing viability.	YACA is the parent-teacher organization (PTO) and manages the Yinghua Academy Foundation, which is a 501c3 entity. YACA works closely with the School Executive Director and the School Board to raise funds, organize volunteers, create community, recognize teachers, and plan events. YACA implements programs such as Read-A-Thon and Book Fairs, funds projects such as the mural and the purchase of Accelerated Reader and coordinates special events such as the Lantern Festival Gala and an entry in the NE Parade.
Main Categories of Work	Financial management Strategic planning Organizational governance Academic and program oversight	Event planning Fundraising Volunteer coordination Financial management
Areas of Greatest Need	Licensed teachers employed as teachers at Yinghua Academic leadership experience Financial management experience Non-profit strategic planning experience Anyone with a sincere desire to serve Yinghua	Board members Volunteer coordination Gala/Silent Auction Chair or Co-Chair Leads for NE Parade, Summer Playdates, Spirit Wear, Book Fairs, and more
Regular Meetings	3 <sup>rd</sup> Monday of each month, 6-8:00 PM	3 <sup>rd</sup> Tuesday of each month 6:30 – 9:00 pm
Expected Commitment	10 hours per month including meetings Chair or serve on a committee	5-10 hours per month



**ELECTION DETAILS FOR EACH BOARD**

	School Board	YACA Board
Election open to	Parents Licensed Teachers (by statute) Community Members	Parents Teachers
Candidacy Deadline	Submit biographical form and candidate statement via email by March 25, 6 pm to: Lisa Matre, Governance Committee Chair-Elect lisa.matre@yinghuaacademy.org	Submit biographical paragraph describing interest in serving via email by May 10 to: Dina Nash, YACA Chair yaca-chair@yinghuaacademy.org
Election date	Candidates presented at the School Board’s Annual Meeting, Monday, May 2; voting concludes on May 9.	Candidates can present themselves to voters at General Membership Meeting, Tuesday, May 17; voting concludes that night.
Term	3 year term	2 year term
Training provided	Training in governance, finance, and employment law required by statute. Training funded by Yinghua. Training must begin in first 6 months (offsite) and be renewed annually (at regular meetings)	N/A

**SCHOOL BOARD COMMITTEES**

Another Great Volunteer Opportunity *Estimated Monthly Committee Commitment: 5 hours*

See online Yinghua calendar for specific dates – any member of the public is welcome at each meeting. Come check it out or contact Lisa Matre (lisa.matre@yinghuaacademy.org) to discuss your interests and to learn more.

- Academic Committee – one Thursday/month, 6 pm
- Governance Committee – first Thursday/month, 6 pm
- Finance/Facilities Committee – one Thurs/month, 6 pm
- Development Committee – last Monday/month, 6 pm