

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, April 17, 2017 6:00 p.m.

Yinghua Academy Media Center

Board members in attendance: Lisa Matre (Chair), Amanda Schneider (Treasurer), David Mair (Secretary), Denny Grubish, Emily Hanson, Karen Lu, Chris Ziolkowski, Joel Luedtke, Bo Liu, Shu-Mei Lai, Mei Chen, Rosemary Lawrence

Board Members Not in Attendance: Seth Werner

Executive Director in Attendance: Sue Berg

YACA Representative in Attendance: Dina Nash

Public in Attendance: Paul Haller, Amy Mace, Elizabeth Borchert

I. CALL TO ORDER

Ms. Matre called the meeting to order at 6:04 p.m.

II. APPROVALS (9 minutes)

A. 4/17/17 Agenda

The MOTION by Mr. Grubish to approve the agenda was seconded and passed.

B. 3/27/17 Regular Meeting Minutes

Minor edits were suggested by Mrs. Schneider, Ms. Lai.

**The MOTION by Ms. Hanson to approve the minutes was seconded and passed.
Ms. Schneider and Mr. Grubish abstained.**

C. Leave of Absence Approval

Mrs. Berg presented a request by a family with two students for a one year leave of absence, to return in the 2018/19 academic year. The family intends for both children to have Chinese immersion while absent from Yinghua Academy.

The MOTION by Mr. Luedtke to approve the absence was seconded and passed.

III. PUBLIC COMMENT

None.

IV. BOARD TRAINING (48 minutes)

Amy Mace of Rupp, Anderson, Squires & Waldspurger, P.A. presented information and answered questions about: Open Meeting Law, Disclosure of Educational Data, and Disclosure of Personnel Data.

V. FINANCE / FACILITIES UPDATE (15 minutes)

Ms. Schneider and Mrs. Berg presented information about the March financial statements and progress on the budget for FY2018. At the Board Meeting in May, the FY2018 budget will be submitted for approval. Mrs. Berg discussed the possibility of remodeling room 103 which is smaller than other classrooms due to the presence of two now obsolete bathrooms. Ms. Lu recommended ensuring the plan would comply with building codes. Questions and discussion followed.

VI. PERSONNEL UPDATE (25 minutes)

Ms. Hanson reminded the Board that an evaluation of Executive Director Sue Berg's performance will be occurring soon, to be reviewed at the May Board Meeting. Mrs. Berg presented an update on her performance goals.

VII. GOVERNANCE UPDATE (2 minutes)

Mr. Grubish presented an update on applications for the upcoming Board election to fill four vacancies.

VIII. OTHER (3 minutes)

Ms. Matre reminded the Board of the upcoming presentation "Food for Thought" on April 21 at 4:30 p.m. about the benefits of immersion education by Professor Michael Everson.

IX. ADJOURN

The MOTION by Ms. Lu to adjourn at 7:45 p.m. was seconded and passed.

Minutes drafted by David Mair

Approved by vote of Board on: 5/15/2017