

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, March 27, 2017, 6:00 PM

Yinghua Academy Media Center

Board Members in Attendance: Lisa Matre (Chair), Emily Hanson, Shu-Mei Lai, Rosemary Lawrence (departed 7:40 p.m.), Bo Liu, Mei Chen, Karen Lu (arrived 6:07 p.m.), Joel Luedtke, Chris Ziolkowski

Board Members Not in Attendance: David Mair (Secretary), Amanda Schneider (Treasurer), Denny Grubish, Seth Werner

Executive Director in Attendance: Sue Berg

Public in Attendance: Luyi Lien (Academic Director), Abigail Pribbenow (Communications and Development Manager), Brooke Darrah-Hage, Aron Spiess

YACA Representative in Attendance: Dina Nash

I. CALL TO ORDER

Ms. Matre called the meeting to order at 6:06 pm.

II. APPROVALS (20 min)

a. 3/27/17 Agenda

The MOTION by Mr. Luedtke to approve the agenda was seconded and passed.

b. 2/27/17 Regular Meeting Minutes

The MOTION by Dr. Lawrence to approve the minutes was seconded and passed.

c. 2017-2018 Academic Calendar

Mrs. Berg presented the 2017-18 Academic Calendar. Questions and discussion followed.

The MOTION by Ms. Hanson to approve the 2017-18 academic calendar was seconded and passed.

d. Student Leave of Absence

Mrs. Berg and Dr. Lien recommended approval of Leave of Absence for a current 3rd grader.

The MOTION by Ms. Lu to approve the student leave of absence was seconded and passed.

III. PUBLIC COMMENT

None

IV. ACADEMIC REPORT (40 min)

Dr. Lien reviewed current progress towards Yinghua's Charter Contract Academic Goals. Mrs. Berg noted that the current charter contract goals cannot be changed. Questions and discussion followed.

V. FINANCE/FACILITIES UPDATE (15min)

Ms. Matre provided an update on February financials and the progress to date on the 2017-18 Budget to be reviewed at the April meeting. Mrs. Berg reported on the annual Standard & Poor's interview.

a. YBC, Inc. Bond Acquisition

YBC, Inc. closed on the bond acquisition from Educational Properties – Yinghua, LLC on March 15, 2017.

The MOTION by Ms. Lu to approve bond acquisition by YBC, Inc. was seconded and passed.

b. Form 990

The 2016 Tax Form 990 has been officially submitted.

The MOTION by Mr. Luedtke to approve the 2016 Tax Form 990 was seconded and passed.

VI. PERSONNEL UPDATE (15 min)

a. CEO/Executive Director Performance Evaluation

Ms. Hanson requested feedback on the Performance Evaluation. Mr. Ziolkowski presented a committee level survey that will be a new component to this year's evaluation. Questions and discussion followed.

The MOTION by Mr. Luedtke to approve the CEO/Executive Director performance evaluation process was seconded and passed.

VII. GOVERNANCE UPDATE (20 min)

a. Board Survey Results

Ms. Liu presented Board Survey results. Discussion followed.

b. Board Candidates Update

Ms. Liu noted that there are currently four applications for four board seats.

c. Weapons Policy

The Governance Committee will follow up with MSBA and Amy Mace on the Weapons Policy.

VIII. EXECUTIVE DIRECTOR UPDATE (10 min)

a. Strategic Plan Update

Mrs. Berg provided an update on Long Form Strategic Plan progress that included timeline, resources, and budget. Discussion followed.

IX. ADJOURN

The MOTION by Ms. Lu to adjourn at 8:05pm was seconded and passed.

Minutes drafted by Karen Lu

Approved by vote of Board on: 4/17/17