

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, February 27, 2017, 6:00 PM

Yinghua Academy Media Center

Board Members in Attendance: Lisa Matre (Chair), Amanda Schneider (Treasurer), David Mair (Secretary), Joel Luedtke, Denny Grubish, Emily Hanson, Bo Liu, Shu-Mei Lai, Mei Chen, Karen Lu, Rosemary Lawrence, Chris Ziolkowski

Board Members Not in Attendance: Seth Werner

Executive Director in Attendance: Sue Berg

Public in Attendance: NONE

YACA Representative in Attendance: Dina Nash

I. CALL TO ORDER

Ms. Matre called the meeting to order at 6:05 pm.

II. APPROVALS (50 min)

a. 2/27/17 Agenda

The MOTION by Ms. Hanson to approve the agenda was seconded and passed.

b. 1/23/17 Regular Meeting Minutes

Minor edits were suggested by Mrs. Schneider, Ms. Lai.

The MOTION by Ms. Lu to approve the Regular Board Meeting Minutes with minor edits as seconded and passed.

c. Policy 806: Crisis Management Policy

The MOTION by Ms. Hanson to approve Policy 806 Crisis Management Policy was seconded and passed.

d. Policy 205: Open and Closed Meetings Policy

The MOTION by Ms. Hanson to approve Policy 205 Open and Closed Meetings Policy was seconded and passed.

e. 2017-18 Academic Calendar

The proposed 2017-18 Academic Calendar was presented by Mrs. Berg. Discussion followed and further research was requested. The calendar was tabled for further review.

f. Student Leaves of Absence

Two students had to leave school due to a family health emergency, with the intent to return in April, 2017. Another family requested leave with the intent to return in the Fall. Administration recommends approval of both requests.

The MOTION by Ms. Lawrence to approve the Student Leaves of Absence was seconded and passed.

III. PUBLIC COMMENT

None

IV. FINANCE/FACILITIES UPDATE (5 min)

Ms. Schneider updated the Board on current budget at the middle of the fiscal year. Fund balance projected to remain at 31%. There is a positive fund balance for Fund 04. Mr. Luedtke requested clarification of the amount of income generated from rental of the gym. Ms. Lu requested clarification for amount used for contracted services, strategic planning.

V. PERSONNEL UPDATE (35 min)

a. Ms. Hanson outlined the timeline and process of Mrs. Berg's performance evaluation. New this year is more feedback from Mrs. Berg's direct reports and each board committee.

VI. DEVELOPMENT UPDATE (5 min)

a. Mr. Luedtke provided an update on the Red Envelope Campaign. Yinghua exceeded the goal of \$40,000, by raising over \$50,000. This is over \$8,000 greater than last year, and a larger number of people contributed this year.

VII. GOVERNANCE UPDATE (10 min)

a. Policy 501: School Weapons – Second Reading

Mr. Grubish presented the policy to board, with minor changes from last time. Mr. Ziolkowski noted that Yinghua Academy does not have jurisdiction of NE Park and recommended removing that specific language.

b. Board Recruitment Letter – Call for Candidates

Mr. Grubish presented the letter to be used for recruitment of Board candidates.

c. Board Evaluation Survey

Mr. Grubish reminded Board members to complete the survey that was emailed out. The importance and use of the survey was discussed.

VIII. EXECUTIVE DIRECTOR UPDATE (15 min)

a. INNOVATION AWARD

Mrs. Pribbenow, on behalf of Yinghua, again submitted an application for the Innovation Award sponsored by the Minnesota Association of Charter Schools. This year's application presented Yinghua's Academic Performances as a form of innovative assessment.

b. 2017-2018 LOTTERY

Ms. Berg summarized the results of the lottery for enrollment for the 2017-2018 academic year.

c. ASSESSMENTS

Ms. Berg notified the Board that teachers and students are preparing for Term II final exams and Minnesota Comprehensive Assessments.

d. STRATEGIC PLAN UPDATE

Ms. Berg reviewed current progress on completion of the long-form strategic plan which will be presented at the parent forum in May.

IX. ADJOURN

The MOTION by Ms. Lawrence to adjourn at 8:05pm was seconded and passed.

Minutes drafted by David Mair, Secretary
Approved by vote of Board on: March 27, 2017