

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, November 21, 2016, 6:00 PM

Yinghua Academy Media Center

Board Members in Attendance: Mei Chen, Denny Grubish, Emily Hanson, Bo Liu, Karen Lu (Chair), Rosemary Lawrence, Joel Luedtke, David Mair, Lisa Matre, Amanda Schneider (Treasurer), Seth Werner, Chris Ziolkowski

Board Members Not in Attendance: Shu-Mei Lai

Executive Director in Attendance: Sue Berg

Public in Attendance: Denise Miller, Friends of Education (arrived 7:36pm)

YACA Representative in Attendance: Dina Nash

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:03 pm.

II. APPROVALS (13 min)

a. 11/21/16 Agenda

The MOTION by Mr. Grubish to approve the agenda was seconded and passed.

b. 10/17/16 Board Meeting Minutes

The MOTION by Ms. Hanson to approve the Board Meeting Minutes was seconded and passed.

c. Policy 413 Harassment and Violence

Following up on a question raised during the previous review, Ms. Matre noted that the Gender Policy does not have a definition of 'sexual orientation' and that the definition used in this document follows the MDE definition. The recommendation was to keep the definition as is.

The MOTION by Ms. Hanson to approve Policy 413 Harassment and Violence was seconded and passed.

d. Policy 522 Student Sex Nondiscrimination

The MOTION by Ms. Hanson to approve Policy 522 Student Sex Nondiscrimination was seconded and passed.

- e. Policy 616 School District System Accountability

Ms. Matre reiterated her recommendation from the previous meeting that the No Child Left Behind goals remain in the policy until the State's Every Child Succeeds Act plan is in place.

The MOTION by Ms. Hanson to approve Policy 616 School District System Accountability was seconded and passed.

- f. Student Leave of Absence

Mrs. Berg gave an overview an application for a one year student leave of absence.

The MOTION by Mr. Grubish to approve the leave of absence request was seconded and passed.

III. PUBLIC COMMENT

NONE

IV. FINANCE/FACILITIES UPDATE (4 min)

Ms. Schneider updated the Board on the past month's financials. Everything is tracking as expected. She noted that since there are no changes planed for the budget, it will not be re-cut in the fall.

V. GOVERNANCE UPDATE (5 min)

Ms. Matre noted that there was no meeting in November.

- a. Succession planning

Ms. Lu shared that Mr. Grubish will not be running for board chair due to work time commitments. Ms. Lu noted that Ms. Matre has expressed interest in the role of board chair and updated the Board on various committee roles.

VI. DEVELOPMENT UPDATE (9 min)

Mr. Luedtke updated the Board on the results of the Give to the Max campaign and thanked all of the contributors and the Board for their donations. He also thanked the team that created all of the campaign materials with a special 'thank you' to: Sarah Whiting for her photography and Mike Tong for his writing and Ms. P for ideas and coordination.

The school ranked #8 among mid-size non-profits. The goal this year was a participation rate of 350 donors. The campaign involved 409 donors, exceeding the goal. The campaign raised \$37,429 this year, about \$500 more than last year. With an average gift amount of \$91.

VII. ACADEMIC UPDATE (25 min)

Mrs. Berg shared the Academic Report which included results from MCAs and NWEAs. She also highlighted several new additional academic activities including: AR Reader, Battle of the Books, iChinese Reader and a SLO Peer Tutoring Program.

Ms. Berg also shared some highlights of her recent trip to China with a delegation of 9 fellow educators from the Twin Cities.

VII. STRATEGIC PLANNING (49 min)

Ms. Hanson updated the Board on time lines and the overall progression of the strategic planning process.

Ms. Lu introduced a 'short form' version of the strategic plan outcomes, its creation and intention. This is the document that goes out to public, parents, teachers, staff and community members.

Ms. Lu noted the hard work and wanted to thank the parents, teachers, staff and all who have worked on the document and participated in the strategic planning process.

Discussion followed about the content of the short form.

The MOTION by Mr. Grubish to approve the Strategic Plan Short Form with minor edits and an accompanying communication letter to parents, teachers, staff, students and community members was seconded and passed.

I. ADJOURN (1 min)

The MOTION by Mr. Mair to adjourn at 7:49pm was seconded and passed.