

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, October 17, 2016, 6:00 PM

Yinghua Academy Media Center

Board Members in Attendance: Mei Chen, Denny Grubish, Emily Hanson, Shu-Mei Lai (arrived at 6:08), Bo Liu, Karen Lu (Chair), Joel Luedtke, David Mair, Lisa Matre, Amanda Schneider (Treasurer), Seth Werner, Chris Ziolkowski

Board Members Not in Attendance: Rosemary Lawrence

Executive Director Not in Attendance: Sue Berg

Public in Attendance: None

YACA Representative in Attendance: Dina Nash

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:02 pm.

II. APPROVALS (20 min)

a. 10/17/16 Agenda

The MOTION by Mr. Grubish to approve the agenda was seconded and passed.

b. 10/3/16 Special Meeting Minutes

The MOTION by Mr. Luedtke to approve the Special Meeting Minutes was seconded and passed.

c. YA 010 Admissions and Lottery Policy

The MOTION by Ms. Hanson to approve YA 010 Admissions and Lottery Policy was seconded and passed.

d. Policy 506 Student Discipline

Ms. Matre updated the board on the edits and changes that were made since the last reading by the board.

The MOTION by Mr. Grubish to approve Policy 506 Student Discipline was seconded and passed.

e. Form 522 Unlawful Sex Discrimination

Following up on a question raised at the last reading about who is covered in this policy, Ms. Matre noted that staff have a separate policy for unlawful sex discrimination.

The MOTION by Ms. Hanson to approve Form 522 Unlawful Sex Discrimination was seconded and passed.

f. CEO/ED Professional Development Plan

Ms. Hanson introduced the CEO/ED Professional Development Plan and explained that while it is no longer required by the authorizer, the board continues to produce the plan as a best practice and because it is used as part of the Executive Development Plan. Discussion about various elements of the plan followed.

The MOTION by Mr. Grubish to approve the CEO/ED Professional Development Plan was seconded and passed.

III. PUBLIC COMMENT

None

IV. FINANCE/FACILITIES UPDATE (64 min)

Mr. Grubish updated the board on status of YBC assumption of the bond. The process should be completed soon. Ms. Schneider reviewed the financials which are all running according to budget.

a. Facilities Task Force Progress – Seth Werner

Ms. Lu offered some background noting that the strategic planning growth action team and the board's task force met together as one group since they were pursuing similar objectives. Ms. Lu related the revised goal statement and noted there have been six meetings by the group. This work has produced various enrollment scenarios for the board to consider. All of the scenarios presented have been vetted by CLA and Ms. Berg.

Mr. Werner updated the board on the work of the task force in September, including a long term budget scenario. Discussion about the scenario followed. The task force will continue to work on the scenarios.

V. GOVERNANCE UPDATE (5 min)

a. Policy 413 Harassment and Violence – Second Reading

Ms. Matre noted that no changes were made, discussion about the policy followed.

b. Policy 522 Student Sex nondiscrimination – Second Reading

Ms. Matre noted that no changes were made, discussion about the policy followed.

c. Policy 616 School District System Accountability – Second Reading

Section 616 part 4 of the policy, contains language that references goals related to the Every Child Succeeds Act. However, Ms. Matre reported that implementation of the Every Child Succeeds Act is still in the planning stages at the state level and is expected to be submitted to the federal government in early 2017. Ms. Matre recommended to the board that the No Child Left Behind goals remain in the policy until the State's Every Child Succeeds Act plan is in place.

VI. PERSONNEL UPDATE (20 min)

a. Q1 CEO/ED Evaluation

Ms. Lu shared last year's evaluation and the appendix that included action items to provide the Board with some context. Ms. Hanson noted that reviews are now conducted quarterly, instead of annually to better facilitate the overall process between the Board and Ms. Berg. Mr. Ziolkowski updated the Board on the progress being made on the action items.

VII. STRATEGIC PLANNING UPDATE (10 min)

Ms. Hanson shared that good progress is being made by each of the strategic planning groups. She noted that the Sharing Your Expertise group needs a board member and that the Educating the Future group needs a teacher. Discussion followed.

VIII. ADJOURN

The MOTION by Mr. Luedtke to adjourn at 7:59pm was seconded and passed.