

YINGHUA ACADEMY BOARD OF DIRECTORS

Regular Meeting Minutes

Monday, June 20, 2016, 6:00-8:00 PM

Yinghua Academy Media Center

Board Members in Attendance: Kimberly Gill (Secretary) arrived 6:30, Denny Grubish (Treasurer), Karen Lu (Chair), Jen Shadowens, Lisa Matre, Rosemary Lawrence, Suzanne Reider, Emily Hanson, Joel Luedtke, Chris Ziolkowski

Board Members Not in Attendance: Amanda Schneider, Sarah Whiting, Seth Werner

Executive Director in Attendance: Sue Berg

Public in Attendance: Heather Arends

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:09 pm.

II. APPROVALS (6 min)

a. 6/20/16 Agenda

The MOTION by Mr. Grubish to approve the agenda as amended was seconded and passed.

b. 5/16/16 Regular Meeting Minutes

The MOTION by Mr. Luedtke to approve the minutes was seconded and passed.

III. PUBLIC COMMENT

None

IV. GOVERNANCE UPDATE (40 min)

a. Staff Leave of Absence Policy – Second Reading

Discussion ensued.

b. Gender Inclusion Policy – First Reading

Ms. Matre presented the first reading of the Gender Inclusion Policy 599. This policy is based on a sample MSBA policy, lengthy discussion in the governance committee, and guidance from the school attorney. Discussion ensued. Board discussed the development of a separate policy to address non-discrimination for staff as well as students. Governance committee will consider.

IV. PERSONNEL UPDATE (2 min)

a. Executive Director Performance Evaluation

Mr. Ziolkowski gave an update to the Executive Director's performance review. The committee proposed a new contract with a 3% raise over last year's salary along with action items based on board discussion and survey.

The MOTION by Ms. Shadowens to renew the Executive Director's contract along with 3% raise from last year was seconded and passed.

VII. STRATEGIC PLANNING UPDATE (42 min)

Ms. Hanson gave an update on the strategic planning process. Discussion ensued regarding learning groups and the phases of the strategic planning process.

VIII. BOARD CALENDAR (2 min)

Ms. Lu presented the calendar for the 2016-2017 school year. Discussion ensued.

IV. EXECUTIVE DIRECTOR REPORT (17 min)

Ms. Berg gave an end-of-year overview of school year 2015-2016. Discussion ensued.

VII. ADJOURN (7 min)

Ms. Lu thanked Ms. Reider, Ms. Shadowens, and Ms. Whiting for their service to the Yinghua School Board. Ms. Gill announced that she has accepted a new position and will not be returning to Yinghua for the 2016-2017 school year, with the July meeting being her last meeting on the board.

The MOTION to adjourn by Ms. Hanson at 8:04 pm was seconded and passed.

Minutes drafted by Kimberly Gill, Secretary (6:30-8:04) and Jen Shadowens (6:09-6:30)

Approved by the board on July 18, 2016