

**Regular Meeting of the Yinghua Academy School Board**  
1616 Buchanan Street, NE, Minneapolis, MN, Media Center  
**Monday, December 14, 2015**

**Board Members in Attendance:** Kimberly Gill, Denny Grubish (Treasurer), Emily Hanson, Rosemary Lawrence, Karen Lu (Chair), Joel Luedtke, Lisa Matre, Jen Shadowens, Seth Werner (Secretary), Sarah Whiting

**Board Members not in Attendance:** Suzanne Reider, Amanda Schneider, Chris Ziolkowski

**Executive Director in Attendance:** Sue Berg

**YACA Chair in Attendance:** None

**Public in Attendance:** Matt Mayer and Jessica Saari from BerganKDV

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:06pm.

II. APPROVALS (24 min)

a. 11/16/15 Agenda

Annual Goals Check-in and Succession Planning were removed from the agenda and a Closed Session was added.

**The MOTION by Mr. Grubish to approve the agenda as amended was seconded and passed.**

b. 11/16/15 Regular Meeting Minutes

Edits to the minutes were recommended and made.

**The MOTION by Ms. Hanson to approve the minutes as amended was seconded and passed.**

c. Policies 412, 418, 419, 420, 515

Minor edits were noted for various policies. Ms. Hanson expressed concern about the language related to drug disciplinary action in policy 418. Policy 418 will be further reviewed.

**The MOTION by Ms. Hanson to approve policies 412, 419, 420, 515 as amended was seconded and passed.**

d. Policy 404 – First Reading

Ms. Shadowens offered background information about the policy.

III. PUBLIC COMMENT

None.

IV. AUDIT PRESENTATION (27 min)

- a. Mr. Mayer introduced the audit and its utility to the board as compared to the regular financials prepared by the School's accountant.

The School received an "Unmodified" rating – the best that can be provided by an auditor. This means that the auditor believes all numbers to be true and accurate. Further, there were no significant findings in the areas of compliance and control, there were no irregularities or problems identified.

The legal compliance evaluation note that some of the School's deposits exceed the FDIC insurance level, but also noted that the School is aware of this issue and has taken action to remedy the issue.

V. EXECUTIVE DIRECTOR UPDATE (11 min)

- a. Ms. Berg presented her update of school operations. She also noted that the Minneapolis School Fair, which Yinghua participates, will be on Saturday, February 6 which is after our currently scheduled open enrollment period ends (January 29). Ms. Berg proposed to move the open enrollment period deadline to February 12 and, move the enrollment lottery to February 18 (currently scheduled for February 2).

**The MOTION by Mr. Grubish to change the enrollment period ending date and the enrollment lottery date as recommended by Ms. Berg was seconded and passed.**

- b. Ms. Berg highlighted elements of the World's Best Workforce report where the school is succeeding and noted that in some areas there is still room for improvement.

VI. CLOSED SESSION: PERSONNEL COMPLAINT (89 min)

**The MOTION by Ms. Hanson to close the meeting was seconded and passed.**

VII. ADJOURN (1 min)

**The MOTION by Ms. Whiting to open the meeting was seconded and passed.**

**The MOTION by Ms. Whiting to adjourn at 8:38pm was seconded and passed.**

