

Regular Meeting of the Yinghua Academy School Board
1616 Buchanan Street, NE, Minneapolis, MN, Media Center
Monday, July 20, 2015
FINAL

Board Members in Attendance: Denny Grubish (Treasurer), Kimberly Gill, Rosemary Lawrence, Karen Lu (Chair), Joel Luedtke, Amanda Schneider, Jen Shadowens, Seth Werner (Secretary), Sarah Whiting, Christopher Ziolkowski

Board Members not in Attendance: Emily Hanson, Jan Kleinman, Suzanne Reider

Executive Director in Attendance: Sue Berg

Public in Attendance: None

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:04 pm.

II. APPROVALS (17 min)

a. 7/20/15 Agenda

The MOTION by Mr. Grubish to approve the agenda was seconded and passed.

b. 6/15/15 Regular Meeting Minutes

Mrs. Berg noted that the school bell times noted in the minutes were proposed, not final.

The MOTION by Mr. Luedtke to approve the minutes as amended was seconded and passed.

c. Policy 506 Student Discipline – Second Reading

d. Policy 522 Student Sex Nondiscrimination – Second Reading

e. Policy 806 Crisis Management – Second Reading

All three policies were discussed. Ms. Shadowens will look into open questions and amend the policies where appropriate given the discussion and her findings of the open questions.

III. PUBLIC COMMENT

None.

IV. INTRODUCTIONS AND WELCOME (14 min)

As this was the first board meeting for the newly seated board members, the board members spent some time introducing themselves to one another.

V. FINANCE UPDATE (13 min)

Mr. Grubish offered the new board members some background information related to the transition of accounting firms from BKDA to Clifton Larson Associates (CLA). The transition is going well. Mrs. Berg noted that CLA staff have been onsite working with the school administration to facilitate the transition. Mr. Grubish expressed that the first reports presented by CLA during the most recent Finance Committee meeting met the Committee's expectations and CLA will make changes for the next month's reports based on the Committee's feedback.

Mr. Grubish reported that the School's fund balance has finally met the goal set by Friends of Education, the School's authorizer. The aim of the School will now be to maintain or modestly exceed this required fund balance level. Some time was spent explaining what the fund balance is, why it matters and the School's recent fund balance levels.

VI. ANNUAL GOALS/CONTINUOUS IMPROVEMENT PLAN (78 Min)

The board spent time reviewing the annual goals that were set during the annual retreat. Discussion focused on the continued relevancy, ways to measure, and who the responsible parties for tracking each of the goals that were targeted for the evening's discussion.

VII. BOARD MEMBER AGREEMENT AND CONFLICT OF INTEREST (3 Min)

The annually required Board Member Agreement and Conflict of Interest forms were distributed by Ms. Lu to the board members for their review and signatures.

VIII. BOARD CALENDAR (3 Min)

Ms. Lu distributed a proposed annual calendar of board and committee related meetings requesting feedback on each of the board member's availability for the meetings as scheduled.

IX. MISCELLANEOUS (5 Min)

Mr. Werner asked Mrs. Berg a few questions about the Executive Director's report related to grade specific enrollment levels and waiting lists. Mrs. Berg confirmed that the school's bell times for the coming year will be announced this week.

X. ADJOURN

The MOTION by Mr. Grubish to adjourn at 8:17pm was seconded and passed.

Minutes drafted by Seth Werner, Secretary

Approved by vote of Board on: August 17, 2015