

Regular Meeting of the Yinghua Academy School Board

1616 Buchanan Street NE, Minneapolis, MN, Music Room

Wednesday, June 25, 2014, 6:00 PM

FINAL

Board Members in Attendance: Denny Grubish (Treasurer), Walt Graff, Emily Hanson, Jan Kleinman (Secretary), Karen Lu (Chair), Suzanne Reider, Jen Shadowens, Seth Werner, Sarah Whiting (arrived 6:18 pm)

Board Members not in Attendance: Scott Jax, Rosemary Lawrence

Executive Director in Attendance: Mrs. Sue Berg

YACA Chair in Attendance: Dina Nash

Public in Attendance: None

I. CALL TO ORDER

Ms. Lu called the meeting to order at 6:11 pm.

II. APPROVALS

a. 6/25/14 AGENDA

The MOTION by Mr. Grubish to approve the agenda was seconded and passed.

b. 5/12/14 SPECIAL MEETING MINUTES

Several edits were suggested. An updated version of these minutes will be circulated to board members, with a reply deadline.

The MOTION by Ms. Kleinman to approve the minutes as amended was seconded and passed.

c. 5/19/14 REGULAR MEETING MINUTES

The MOTION by Ms. Shadowens to approve the minutes was seconded and passed.

d. 5/20/14 ANNUAL MEETING MINUTES

The MOTION by Mr. Grubish to approve the minutes was seconded and passed.

e. BKDA FINANCIAL MANAGEMENT SERVICE CONTRACT

Mr. Grubish noted that this contract will cost \$70 per month more than last year, and that this contract is for one year. BKDA originally proposed a 3-year renewal contract; however Mr. Grubish and the Finance Committee recommend the Board approve a 1-year renewal. Reasons are that the Finance Committee wishes to seek bids for this service next year. The

Finance Committee hopes to see deeper involvement of a BKDA partner in Yinghua's financial matters.

The MOTION by Ms. Kleinman to approve the 1-year contract was seconded and passed.

f. BKDA 990 TAX RETURN CONTRACT

Brief discussion centered on the similarity of this contract to previous ones in content and price.

The MOTION by Ms. Shadowens to approve the tax return contract was seconded and passed.

g. INCREASE 2014-15 8TH GRADE CAPACITY

Mrs. Berg explained that a student who attended Yinghua from Kindergarten through grade 6 has applied to return for grade 8. Currently, grade 8 capacity is set at 15, and she expects 15 students (including one currently on leave) to return in fall, 2014. She requested an increase in capacity to 16. Discussion ensued about waiting list, capacity, and possible future special requests.

The MOTION by Ms. Whiting to increase grade 8 capacity to 16 for the 2014-15 school year was seconded and passed.

h. REVISED YA-010 ADMISSION AND LOTTERY POLICY

Ms. Shadowens informed the Board about several small wording changes that were suggested by Friends of Education authorizer.

The MOTION by Ms. Kleinman to approve the revised Admission and Lottery Policy was seconded and passed.

i. FRIENDS OF EDUCATION CHARTER SCHOOL CONTRACT RENEWAL

Two meetings about this contract renewal have taken place: one by Governance committee, and one with Friends of Education. Overall, it is a standard Friends of Education contract, with several changes specific to Yinghua. The contract renewal is for five years, which Friends of Education rarely offers to its schools, so it is a sign of confidence. Discussion ensued. Topics included both small corrections and larger issues, such as roles of board, staff and Friends; fees; overnight student trips.

Board members present signed and presented to Ms. Lu copies of the final page of this contract.

The MOTION by Mr. Grubish to approve the Friends of Education Charter School Contract Renewal, subject to final negotiations by Board chair, was seconded and passed.

j. EXECUTIVE DIRECTOR EVALUATION AND CONTRACT

Ms. Hanson reported that the evaluation of Ms. Berg's latest year's work has been delivered. She noted that her new contract includes a 3% raise. Discussion about staff and administration salaries at comparable schools ensued.

The MOTION by Ms. Whiting to approve Mrs. Berg's contract for 2014-15 was seconded and passed.

III. PUBLIC COMMENT

None.

IV. FINANCIAL DASHBOARD

Board Members were directed to study and send questions to Mr. Grubish.

V. PARENT AND STAFF SURVEY RESULTS

Since Mr. Jax was not present, discussion postponed.

VI. 2014-15 BOARD AND COMMITTEE CALENDAR

Ms. Lu asked Committee chairs to look carefully at calendar and send any changes or corrections to her within next 2 weeks.

VII. ADJOURN

The MOTION made by Ms. Whiting to adjourn at 8:27 p.m. was seconded and passed.

Minutes drafted by Jan Kleinman, Secretary.
Approved by vote of Board on July 23, 2014.