

Elementary English Teacher

**Position Objective:** To instruct students in English Language Arts grades 2-3 by integrating English with other content areas, and to instruct in a manner consistent with the English Language Arts curriculum design and implementation of Core Knowledge Sequence as well as Minnesota State Standards.

**Reports to:** Executive and Academic Directors

**Employment Terms:** 1.0 FTE – 10 months following the academic working days calendar.

**Minimum Qualifications:** Hold a valid MN teaching license in Elementary Education or English Language Arts KG-8 as required by MDE; M.A. preferred.

Previous successful teaching experience a plus; with a willingness to work cooperatively with administration and colleagues in an immersion setting.

**Essential Responsibilities:**

Academic Program

- Deliver direct instruction to students in grades 2 and 3 in English Language Arts inclusive of phonics, grammar, vocabulary, spelling, handwriting, reading comprehension, and composition as defined by the curricular scope and sequence
- Provide a safe and nurturing environment using Responsive Classroom and school-wide behavioral and safety guidelines

Curriculum and Research

- Prepare and submit weekly lesson plans, as well as per term pacing chart, to Academic Director
- Actively collaborate with other English instructors as well as Chinese classroom teachers to plan curriculum
- Participate in school-provided professional development opportunities; pursue subject-specific opportunities to network and grow professionally

Communication

- Post weekly news and homework on classroom pages
- Conduct formal Parent Teacher Conferences two times annually and prepare information for report cards three times annually
- Communicate with parents as needed regarding academic or disciplinary concerns

Professional Conduct:

- Model and encourage all behavior outlined by the Board-approved Professional Conduct Policy

**Salary/Benefits:**

Yinghua offers competitive performance based salary with additional opportunities for compensation as a Q-Comp school  
Yearly attendance incentive bonus, leave accrual, and generous employer contributions to health, dental, life, and TRA plans

\*Yinghua Academy follows all State/Federal FLSA laws.

**Send Resume with Cover Letter to:** Jennifer Vanyo, HR Manager via email  
[jennifer.vanyo@yinghuaacademy.org](mailto:jennifer.vanyo@yinghuaacademy.org)

**Yinghua Academy is an Equal Opportunity Employer**