

Yinghua Academy
Minutes of September 18, 2006 Board Meeting

BOARD MEMBERS IN ATTENDANCE

Sandy Doubek, Cindy Moeller, Doug Parish, Kristina Schatz, Michael VanKeulen, Margaret Wong, Jennifer Yan, Larry Yan

DIRECTOR IN ATTENDANCE

Besty Lueth

OTHERS IN ATTENDANCE

Peter Avirom (teacher)

Angelique Fredrickson (mother)

BOARD MEMBER NOT IN ATTENDANCE

Zhining Chin

Ms. Moeller called the meeting to order at 6:30PM. Mr. VanKeulen moved to approve the August 21st minutes. Ms. Doubek seconded. Mr. VanKeulen moved to approve the September 7th minutes. Margaret Wong seconded that motion. Ms. Moeller asked for a motion to approve the agenda. Ms. Wong asked that invitations from the Chinese Heritage Foundation to their open house on October 15 be added to the agenda. Larry Yan motioned to approve the agenda. Margaret Wong seconded that motion. The meeting minutes and agenda were passed unanimously.

DIRECTOR'S REPORT

Mrs. Lueth informed the board that we currently have 79 students enrolled and that, thus far, we have had no students leave the school but rather continue to have new student inquiries.

Families and children continue to be very pleased with Yinghua.

The Office Manager position is open and first interviews have taken place. Second interviews will take place soon. Additionally, an Art teacher has been interviewed.

State reporting is due by October 1st. Mrs. Lueth has hired a field expert to come and give some additional PowerSchool training to be sure that our state reporting is correct.

Beltz and Kes, our accounting firm, has given us a new accountant; and this new accountant is re-configuring our budget based on our current student count of 79. Ms Lueth is waiting to see the financial report based on our actual student count before hiring any additional staff.

Before and After school program continues to expand its horizons. We are contacting the St. Joseph school of music and have contracted for dulcimer classes and hopefully violin classes. In addition, Theater Mu, dance organizations, and environmental organizations are being contacted regarding possible partnerships.

Volunteer staff is growing, and we now have volunteers to cover some of the recess days and some after school program hours.

UPDATES/OLD BUSINESS

FINANCIAL REPORT

Thus far expenses are within budget. As Ms Lueth outlined, Beltz is creating a new budget based on actuals and we will have a revised budget for Board approval in November.

YACA UPDATE

Ms. Doubek informed the board of the updated activities planned by YACA in terms of fundraising and other related events. She also told the board that October 11 would be the first YACA meeting for all interested parents.

YINGHUA ACADEMY BYLAWS

Mr. Parish offered a motion to approve final Yinghua Academy By-Laws with one change to Section 10. Second by Michael VanKeulen. By-Laws approved unanimously.

NEW BUSINESS

GRAND OPENING CELEBRATION

The board discussed having a celebration of the opening of Yinghua. Several dates were discussed; and the board decided to consider, Thursday October 26th, coinciding with the visiting Chinese delegation. Ms. Moeller, Ms. Doubek, Ms. Schatz, and Mr. VanKeulen offered to be part of the Grand Opening Committee

INFORMATIONAL MEETINGS

Saturday November 11th, 3:00-4:30

Saturday January 20th, 3:00-4:30

Saturday February 3rd, 3:00-4:30

Saturday February 24th, 3:00-4:30

Saturday March 10th, 3:00-4:30

2007-2008 OPEN ENROLLMENT

The "First Round" of student application acceptance for the 2007-2008 school year will be from January 8th – February 16th, 2007. During that period, applications may be dropped off at the school or sent via regular mail. Applications will not be accepted via e-mail.

If, during our open enrollment period, we receive more applications than we can accommodate, we will have a lottery to designate students for the available "slots" and to create a waiting list. If a lottery is necessary, we will hold it February 17th at a public meeting. After February 17th we will continue to accept applications, both for open student slots (if there are any) and/or for the waiting list. There will be a sibling preference

SUMMER PROGRAM

The possibility of organizing a summer program was discussed. Further discussion will take place in January.

ADJOURNMENT

At 8:30 Ms. Moeller moved for adjournment. Mr. VanKeulen seconded. The board unanimously passed the motion.