

**YACA Board Meeting Minutes**  
**September 15, 2009**  
**Yinghua Academy**  
**FINAL**

Ms. DeGeest called the meeting to order at 7:00 p.m.

**Board Members Present**

Tess DeGeest, Todd Harmsen, Coley Murphy, Naomi Mueller, Ruth Straub

**Board Members Not Present**

Susan Green, Wendie Lindberg, Ana Ly, Sandy Norris, Jean Parish

**Agenda**

Mr. Harmsen made a motion to approve the agenda; Ms. Straub, second the motion; the motion was approved unanimously.

**Minutes**

Mr. Harmsen made a motion to approve the minutes from the last meeting; Ms. Straub, second the motion; the motion was approved unanimously.

**Public Forum**

No one attending.

**Review of By-Laws**

Bylaws were discussed and it was decided that we would review them again at a later date sometime in April or May.

**Standing Reports**

**Chair/ Co-Chair:**

Discussed a funding request from Yinghua for the 5th grade field trip. Concerns were discussed about the future needs of the field trip and what YACA's continuing role in the field trip will be. Agreed to research current and future needs of the field trip as well as needs of the music department. Mr. Harmsen made a motion to approve a funding request from Yinghua for the 2009-2010 school year field trip. Ms. DeGeest seconded the motion; the motion was approved unanimously.

**Secretary:** No report.

**Treasurer:** No report.

**Volunteer Coordinator:** No report.

**School Board Liaison:**

Ms. Mueller reported that Yinghua was awarded a FLAP grant worth \$800,000 over three years. Ex-officio representation for YACA on Yinghua Academy Board was discussed. Ms. DeGeest made a motion to nominate Ms. Straub as YACA's ex-officio liaison to the Yinghua Academy Board with Mr.

Murphy as a back up. Ms. Ly seconded the motion; motion approved unanimously.

YACA has a code on the school copier/printer.

### **Subcommittee Reports**

#### **School and Family Events:**

**Back to School picnic and uniform sale.** The sale raised over \$300 and we had an enormous turn out. Huge success, new site at the school was very popular.

**Kite Festival.** Potluck idea was introduced and it was believed that it would be a lot of work on top of preparation for the festival. However concerns about whether attendance would be effected by parents not having time to get dinner at home and make it back to the festival was a concern. Having pizza available for purchase was also discussed. Agreed to put off decisions until next meeting.

**First Friday event.** Larger than expected turnout seems to be the theme today. First Friday had a great turnout and parents stayed around for quite a while. Location was great and we will keep it there for the next one.

**Classroom Coordinator.** Mr. Murphy made a motion to approve a funding request for needed supplies; Ms. Ly seconded the motion; motion approved unanimously. Agreed that an ongoing supply expense in the budget should be discussed in the next meeting to handle such small future supply requests. Ongoing supply storage could purchase in bulk and be kept in the YACA cabinet. The industrial tape used for the tiles could fall within this budget. Discussed the teacher gift. The issue of checks being made out to YACA was proposed and will be discussed further at the next meeting.

#### **Education:**

Discussed parent education speaker, Dr. Carol Ann Dahlberg, and we are excited to get her.

#### **Fundraising:**

Discussed how to approach possible competition with Yinghua's capital campaign and what our goals should be and appropriate ways that we can help or complement the capital campaign. Agreed to discuss further in the next meeting.

Blue Sky Guide books are being picked up on Sept 25 and packets will be put together that week. Packets will be sent to parents on Oct 2nd with a return date of Oct 21st. The campaign will be wrapped up by the 23rd.

A new idea, "Reach for the Stars", a book-a-thon type fundraiser was introduced. Agreed to discuss in the next meeting.

Discussed Confucius Day gifts for teachers. Last years gifts were flowers for the teacher's rooms and cost roughly \$100. The idea of getting something for the teachers lounge was introduced since limited natural lighting in the classrooms was a concern. Learning that the teachers really wished they had a refrigerator or microwave in the lounge (the school was hoping to get one but decide they couldn't afford it at this time), we decided to investigate the purchase of a fridge and/or microwave. Mr. Murphy agreed to research and

report back to YACA via email regarding the cost, purchase and delivery of a new or like new refrigerator for the teachers lounge.

**Old Business**

No old business.

**New Business**

No new business.

**Adjourn**

Ms. DeGeest adjourned the meeting.

Next Board Meeting date is scheduled for 7:00 pm, October 8 at Yinghua Academy.