

**YACA Board Meeting Minutes**  
**Thursday, July 15, 2010**  
**Yinghua Academy**  
**Final**

Ms. DeGeest called the meeting to order at 7:25 pm.

**Board Members Present**

Tess DeGeest, Coley Murphy, Ana Ly, Serena Jones-White and Shane Stubblefield

**Board Members Not Present**

Todd Harmsen, Ruth Straub, Tanya Battista Crespo and Muree Larson-Bright

**Also Attending**

Allison Parks, Volunteer Coordinator

**Agenda**

The agenda was approved

**Minutes**

Mr. Murphy made a motion to approve the minutes of the June 8<sup>th</sup> meeting. Mr. Stubblefield seconded the motion; the motion was approved.

**Public Forum**

No one attending

**Officer Elections**

Ms. Ly announced her intention to run for Secretary. Ms. DeGeest nominated Mr. Coley for Vice Chair and Mr. Coley expressed intention to run for the position. Members present at the meeting voted. Ms. Ly was elected Secretary and Mr. Coley is the new Vice Chair.

**Standing Reports**

**Chair/Co-Chair:**

Ms. DeGeest reviewed the current sub-committees. She proposed the addition of a new sub-committee: Communications. LeQue Heidecamp would be a volunteer member of this sub-committee. This new sub-committee will ease the Vice-Chair duties regarding Newsletters and other YACA related communications. The intention of the new committees will be a better and more sophisticated approach to bring our committee news to the YACA community. Mr. Murphy made a motion to approve the creation of the Communications Committee. Ms. Ly seconded the motion; the motion was approved.

New members present chose sub-committees. The current sub-committees are:

- Fundraising: Ms. DeGeest, Mr. Harmsen, Ms. Straub, Ms. Ly and Mr. Stubblefield
- Education: Ms. DeGeest, Mr. Murphy, Ms. Jones-White and Ms. Larson-Bright
- School and Family: Ms. Ly, Mr. Stubblefield, Mr. Harmsen, Mr. Murphy and Ms. Straub
- Communications: Mr. Murphy, Ms. DeGeest

Ms. DeGeest will contact new members not present to make a selection for the sub-committees. Ms. DeGeest will also draft a sub-committees responsibility list by next board meeting.

Ms. DeGeest announced that future YACA Board meetings will take place at Yinghua Academy. She now has a key to the building. Members will decide by e-mail the best day possible to hold future YACA meetings.

**Secretary:**

Ms. Ly will meet with Ms. Wendie Lindberg to remove past YACA members and to ensure that all the new members have accepted the YAHOO groups invite.

**Sub Committee Reports**

**Communications:**

YACA brochures were sent to new Yinghua families. The brochure included a page about the Back to School Picnic.

**School and Family:**

Ms. Ly announced that there is a reservation for two shelters at the Jim Lupient Water Park for the Swim Date on July 22<sup>nd</sup>. Attendees will also get a group discount. Ms. Ly will send a communication newsletter to Elizabeth Fei so that it can be sent to all the Yinghua Academy families.

The School and Family sub-committee need to work on the First Friday Coffee events. Must work on a schedule and visits from staff from Yinghua.

**Adjourn**

Ms. DeGeest adjourned the meeting at 8:25pm.

Next Board meeting date is scheduled for 6:30pm, Monday, August 16<sup>th</sup> at Yinghua Academy.