

**YACA Board Meeting Minutes  
July 15, 2009  
Davanni's  
FINAL**

Ms. Parish called the meeting to order at approximately 7 p.m.

**Board Members Present:**

Jean Parish, Susan Green, Tess Degeest, Todd Harmsen, Coley Murphy, Ruth Straub

**Board Members Not Present:**

Wendie Lindberg, Sandy Norris, Ana Ly, Cindy Moeller

**Agenda:**

Ms. Parish amended the agenda as follows:  
added a review of our guiding principles to Chair/Co-chair reports  
postponed results of parent survey until Aug  
added a Mabel's Label's item to the Fundraising report

Ms. Straub made a motion to approve the agenda as amended. Ms. Degeest seconded the motion.

**Minutes:**

Ms. Green made a motion to approve minutes from the June 18, 2009 meeting. Ms. Degeest seconded the motion.

**Public Forum:**

None.

**Standing Reports:**

**Chair/Co-Chair:**

Ms. Parish led a review of the guiding principles and Board Member responsibilities.

The new board members chose to join the following sub committees:

Ms. Degeest: Fundraising and Education

Mr. Harmsen: School and Family, Grounds

Mr. Murphy: School and Family, Education

Ms. Straub: Fundraising, School and Family

Ms. Parish will contact Ms. Ly regarding which committees she would like to join.

The following dates were set for August through December 2009 meetings. All meetings will start at 7 p.m.

Tuesday August 11th at the Davanni's on Cleveland in St. Paul

Wednesday September 9th location to be determined

Wednesday October 7th location to be determined

Wednesday November 4th location to be determined  
Wednesday December 16th at Jean Parish's house

The first general membership meeting will be set for some time between Oct 20-23 based on availability of the speaker who is yet to be determined and space availability at the school.

**Secretary:**

Ms. Parish will contact Ms. Lindberg about re-inviting new board members to the Yahoo group "YACA Board members" as none of the new members received an invitation.

**Treasurer:**

Ms. Parish reported on behalf of Ms. Norris that there was no change to the budget from the previous meeting.

**Volunteer Coordinator:**

No report. Ms. Green on behalf of the School and Family committee will contact Ms. Parks the Volunteer Coordinator on a regular basis so that she will not need to attend YACA Board meetings.

**School Board Liasion:**

No report. Ms. Parish reported that Ms. Moeller is looking for a replacement for her as Liasion to the YACA Board and will also look into whether the YACA board should be sending a representative to the School Board meetings.

**Subcommittee Reports:**

**Communications:**

Ms. Degeest will be coordinating the newsletter and passing information on to the two volunteers who have agreed to put it together.

Ms. Parish will email parents of incoming kindergartners of changes to summer events.

Ms. Degeest suggested that we call to welcome new families who have joined Yinghua since May.

**Fundraising:**

Ms. Straub agreed to take the lead on the Blue Sky Fundraiser and contact Jennifer Dahl for information from previous years.

Ms. Green announced the start of a Mabel's Label's fundraiser.

Ms. Parish reminded members that we will be reviewing all YACA fundraisers at the next meeting.

**School and Family:**

For the July 22 play date at Lupient Park: Ms. Degeest and possibly Mr. Harmsen will be available from 3:30 - 6 p.m. and Ms. Parish and Mr. Murphy will be available from 6 - 8 p.m. Ms. Parish will email parents of new kindergartners with the information on the play date.

Ms. Green will coordinate the Aug 30 Back to School Picnic at Yinghua Academy. Ms. Ly will coordinate the Used Uniform Sale at the Picnic. Ms. Parish has asked for information on using the gym as a space in case of rain, and about the availability of restrooms during the picnic. Ms. Green will check on current supplies of plates, silverware, napkins and cups and on tables to use for serving. The picnic will run from 4 - 7 p.m. Ms. Degeest, Mr. Harmsen and Ms. Parish will be available from 3:30 to 5:30 p.m. and Ms. Straub and Ms. Green will be available from 5:30 to 7:30 p.m. The early shift will include setup and the later shift cleanup. Ms. Lindberg and Ms. Norris will be available as floating help.

Ms. Green will check with Ms. Ly, about their availability as well as to check to see if we need volunteers for the Used Uniform Sale.

Ms. Green agreed to head up the Kite Festival, Ms. Parish and Mr. Harmsen the Parent's Coffee.

**Discussion of Fall and near-future events, Education and Grounds** was moved to the August meeting due to lack of time.

#### **Old Business**

No old Business

#### **New Business**

No new business.

#### **Adjourn**

Ms. Parish adjourned the meeting at 9:15 p.m.

The next board meeting is scheduled for August 11th at 7 p.m. at the Davanni's on Cleveland in St. Paul.