

YACA Board Meeting Minutes
May 18, 2010
Java Train Coffee House
FINAL

Ms. Parish called the meeting to order at 6:40 p.m.

Board Members Present

Tess DeGeest, Todd Harmsen, Wendie Lindberg, Ana Ly, , Coley Murphy, Sandy Norris, Jean Parish, Ruth Straub

Board Members Not Present

Susan Green, Naomi Mueller

Also Attending

Allison Parks, Volunteer Coordinator

Agenda

The agenda was approved with one additional item of new business.

Minutes

Ms. DeGeest made a motion to approve the minutes of the April 15th meeting. Mr. Harmsen seconded the motion; the motion was approved.

Ms. DeGeest made a motion to approve the minutes of the May 5th General Membership meeting. Mr. Harmsen seconded the motion; the motion was approved.

Public Forum

No one attending.

Standing Reports

Chair/ Co-Chair:

Ms. Parish proposed two locations and dates for the June Board meeting. An email will be sent to include the new Board members and she will confirm the date and location.

Ms. Parish will follow up on ordering yearbooks for the teachers.

Secretary:

Ms. Lindberg reviewed a numbering issue with the bylaws as approved at the General Membership meeting. The Board approved renumbering the bylaws as proposed.

Ms. Lindberg provided a form for Board members to use in submitting their volunteer hours and asked that Board members complete the paper or previously sent email form.

Additional surveys were collected and a summary of the parent survey will be provided at the next Board meeting.

Treasurer:

Ms. Norris distributed the Treasurer's report.

There is still some money left in the teacher appreciation fund collected by the Classroom Coordinators. This money will be spent this school year. Ms. Norris will follow up with Mr. Schlueter on the appropriate appreciation gift/event for the teachers.

Volunteer Coordinator:

Ms. Parks distributed and reviewed the Volunteer Program brochure and Opportunity form to be distributed at Kindergarten Roundup next week and to returning YA families. Any comments should be directed to Ms. Parks.

Ms. Parks discussed with the Board the current structure of YACA and Volunteer Coordinator. Ms. DeGeest noted that the new YACA Board should consider this as they do any strategic planning for the upcoming school year.

Classroom Coordinators:

Ms. Parks discussed efforts to provide support to Yinghua families in situations where they may need crisis support with things like carpooling, meals, etc.. The classroom coordinators are in the best position to respond to situations.

School Board Liaison:

No report.

Subcommittee Reports**Education**

The May 5th General Membership meeting was reviewed. Ms. Parish will follow up on childcare issues.

Artistic Partnerships

Ms. Straub reported that she met with Mr. Schlueter. He proposed breaking the partnerships into grade level bands and is working out a schedule and budget. He will be exploring additional partnerships also. The Board agreed with the grade level band approach.

Newsletter

There was discussion of the remaining newsletters for the school year and summer. Ms. DeGeest will hold the May newsletter to include the link for the end-of-year parent survey which Ms. Lindberg will prepare. Ms. DeGeest will also follow up with school on doing a July newsletter to coincide with a mailing the school will do to all families.

School and Family Events

Ms. Ly will book the shelter at Lupient Waterpark.

Ms. Ly will arrange for a Used Uniform sale at Kindergarten Roundup scheduled for next week. Ms. Straub, Ms. Ly, Ms. Parks and Mr. Harmsen will attend the Kindergarten Roundup with YACA brochures. Volunteer signups will be handled through Ms. Parks.

Adjourn

Ms. Parish adjourned the meeting at 8:15 p.m.

Next Board Meeting date and location will be announced via email.