

YACA Board Meeting Minutes
October 8, 2009
Yinghua Academy
FINAL

Ms. Parish called the meeting to order at 5:00 p.m.

Board Members Present

Tess DeGeest, Todd Harmsen, Wendie Lindberg, Coley Murphy, Sandy Norris, Jean Parish, Ruth Straub

Board Members Not Present

Susan Green, Ana Ly, Naomi Mueller

Visitors

Alison Parks, Yinghua Academy Volunteer Coordinator

Agenda

Ms. Parish proposed amending the agenda to include looking at dates for the winter and spring General Membership meetings. Ms. Lindberg made a motion to approve the agenda as amended; Ms. DeGeest seconded the motion; the motion was approved unanimously.

Minutes

Ms. Lindberg proposed approving the minutes from September's meeting next month after everyone had a chance to review them. All agreed to move this to the next meeting.

Public Forum

No one attending.

Standing Reports

Chair/ Co-Chair:

Ms. Parish relayed a request from Ms. Lueth that any YACA communications with Yinghua Academy teachers be submitted to Ms. Lueth, Dr. Lien, and Ms. Krietzner prior to teachers being contacted, as an FYI.

Sarah Kirkwood is no longer a Program Liaison for the Classroom Coordinator program, as her child withdrew from Yinghua. Jennifer Daul will be the Program Coordinator.

Yinghua Academy is looking for a library support staff person for one day per week. YACA was asked to get the word out. Ms. Parks and Ms. Lindberg will follow up with their contacts.

Ms. DeGeest reported that more information would be provided from YA on the Widjiwagan camp. She noted that \$2,500 from the original \$5,000 budget for musical instruments would be allocated to support the 2009-2010 school year fifth grade trip.

Secretary: No report.

Treasurer: Ms. Norris distributed the current financial report. She noted that the Used Uniform sale raised almost \$500.

Volunteer Coordinator: Ms. Parks reported that she is working on automating the volunteer process and has set up online access to volunteer opportunities and sign-up sheets via Google. The process is not yet entirely seamless but is working.

School Board Liaison: No report.

Subcommittee Reports

School and Family Events:

Kite Festival. Event scheduled for Monday, October 26th from 6:00 to 7:30. It will be a potluck. Food will be in the gym with families bringing blankets. The Cafeteria will be used for crafts.

- Ms. Green will be sending a virtual sign-up sheet for volunteers and sending out a separate flyer regarding the Kite Festival and need for volunteers.
- Ms. Green will obtain materials for kite making and cards.
- Mr. Murphy agreed to check YACA's supplies and arrange for name tags, napkins, plates, utensils, and the required cake.
- Someone needs to ensure that trash will be removed from the building and that the building will be locked up at the end of the event.
- YACA members who provided folding tables at the back-to-school picnic should bring tables to this event also.
- Ms. DeGeest will email the list of remaining questions to Ms. Green.

First Friday event. The next 'First Friday' parent coffee will be held Thursday November 5th. Ms. Parish will be unable to attend. Mr. Harmsen agreed to attend and will coordinate with the Urban Harvest manager prior to the event.

Education:

General Membership Meeting.

The next general membership meeting is scheduled for Thursday October 22 at 6:00 pm. Social time will be from 6:00-6:15. Then Ms. Lueth will provide a state-of-the-school presentation followed by a presentation on immersion education by Dr. Carol Ann Dahlberg. Childcare will be provided in the gym.

- Ms. Lindberg will arrange for refreshments.
- Ms. DeGeest and Ms. Lindberg will assist with AV equipment set-up.
- Ms. Harmsen will handle childcare check-in.
- Ms. Norris will provide payment to the childcare workers that night.

Fundraising:

Blue Sky Guides. Ms. Straub reported that 27 of a total of 240 packets have been returned so far. 16 books were unsold and there were 11 orders for a total of \$430 in sales, \$215 in earnings for YACA. Oct 21st is the deadline for turning in orders.

The Red Envelope campaign will be discussed at the next meeting.

New fundraising ideas will be discussed by the fundraising committee and they will make recommendations to the full Board.

It was noted that the YA Capital Campaign is considering a special even fundraiser. YACA will need to continue to coordinate with the YA Board fundraising committee.

Artistic Partnerships.

The Science Museum partnership is completed.

Art Adventure will occur in November.

The Children's Theater Company Mini Bridges program starts in November.

Ms. DeGeest requested that YACA and the Classroom Coordinators try to get quotes from the kids about the Artistic Partnership programs.

Old Business

The Confucius Day gift of a refrigerator for the teachers' lounge is much appreciated. Ms. Parish thanked Mr. Murphy for researching, acquiring and delivering the refrigerator.

New Business

No new business.

Adjourn

Ms. Parish adjourned the meeting at 6:10 pm.

Next Board Meeting date is scheduled for 7:00 pm, November 4 at Yinghua Academy.